How do I Fill Out the Forms?

- What forms do I need?
- What information do I need?
- How do I fill out the forms?

You will need forms CR-180 and CR-181.

You will also need some information about the conviction(s) you want cleared.

Don't skip through these slides - take them in order and you can fill out your forms accurately.

How do I Fill Out the Forms?

Part 1: What Forms Do I Need?

If you want the court to clear an old conviction, you will need forms CR-180 and CR-181 to create a complete set.

CR-180 is the Petition for Dismissal, and CR-181 is the Order for Dismissal.

You will need to prepare a CR-180 and CR-181 for every case you want to expunge.

How do I Fill Out the Forms?

Part 1: What Forms Do I Need?

You can download the forms directly from our website at kclawlib.org/expungement in the section titled “Required Forms and Info”

You can also go directly to courts.ca.gov/forms and find them for download.

How do I Fill Out the Forms?

Part 1: What Forms Do I Need?

There *may* be one additional form that you will need once you fill out your CR-180 and CR-181, but if you are working on this project inside Kern County, these will probably be the only two forms you use.

Look at our presentation called “How Do I Serve And File My Paperwork?” to learn more about serving and filing these forms once they are complete.

How do I Fill Out the Forms?

Part 2: What Information Do I Need?

You will need information about your case(s) to fill in the forms. You will need to know:

1) Your case number
2) Whether your conviction was for a felony or misdemeanor
3) What date you were convicted
4) The code & section for the count(s) for which you were convicted
5) Details about your sentence

How do I Fill Out the Forms?

Part 2: What Information Do I Need?

You may also want to look up whether you can reduce your count(s) *and* have them dismissed. We will cover that a little bit later on in the presentation.

How do I Fill Out the Forms?

Part 2: What Information Do I Need?

You can get your case information in multiple ways. You can:

1) Request your RAP sheet from CA's Department of Justice

2) Visit the criminal clerks of Kern County Superior Court ***WITH PHOTO ID*** to request your case docket(s)

3) Look up your information on kern.courts.ca.gov's case information search

How do I Fill Out the Forms?

Part 2: What Information Do I Need?

In this presentation, we will show you how to create a free account and look up your case information on kern.courts.ca.gov.

Creating the free account is like signing up for anything else online - you use an email and password to gain access to the case information search feature for Kern County Superior Court.

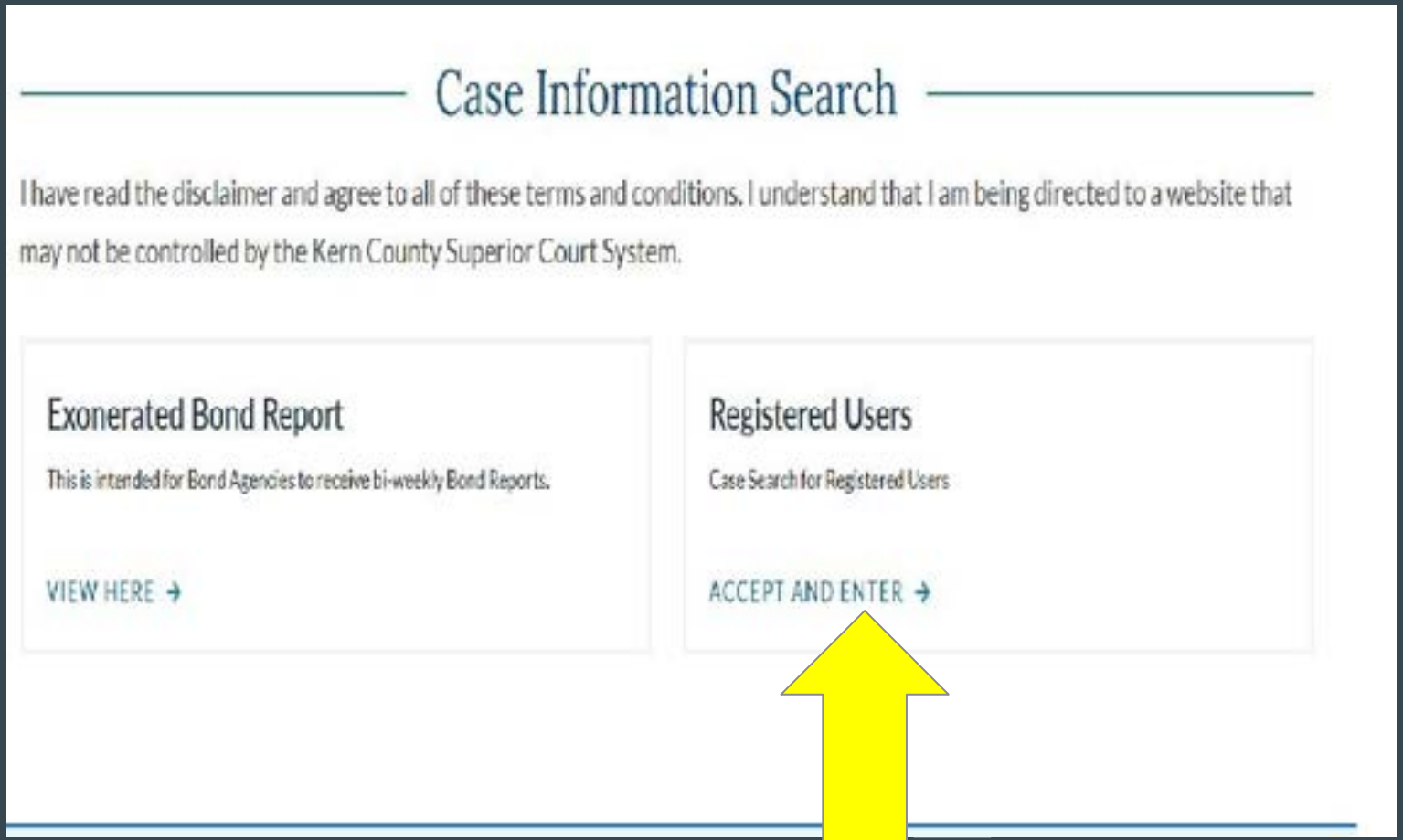
Note: This search will *not* show cases from other counties. If you want information about any county other than Kern, you can get a RAP sheet or contact the criminal clerks of those counties.

Open your internet browser and go to kern.courts.ca.gov - you will see the page below:





Click this button



Scroll down and click this one

Click here to register



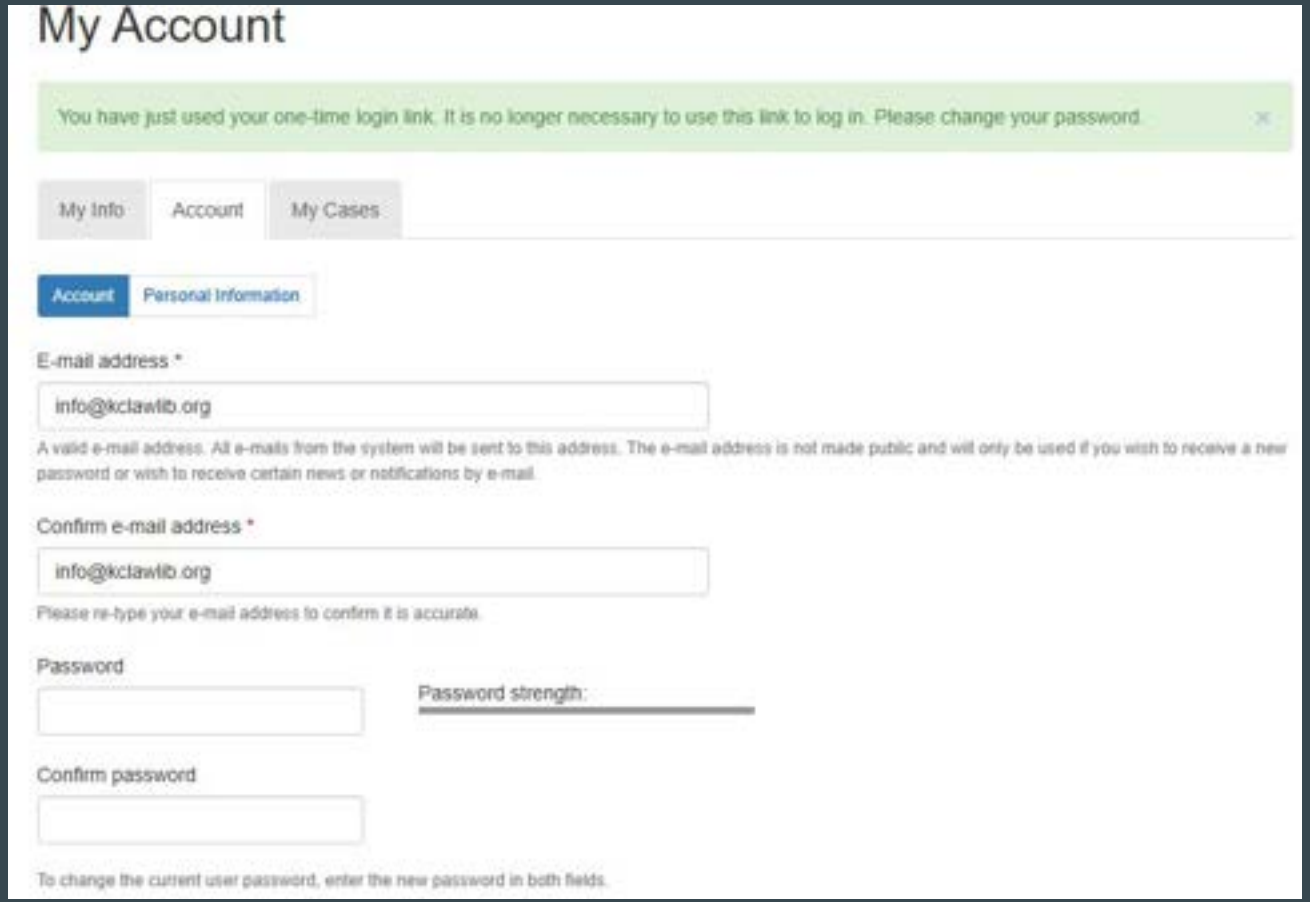
After you register your free account with your email, name, and phone number, you should see this screen.

You will receive an email with a link you click to log in for the first time.

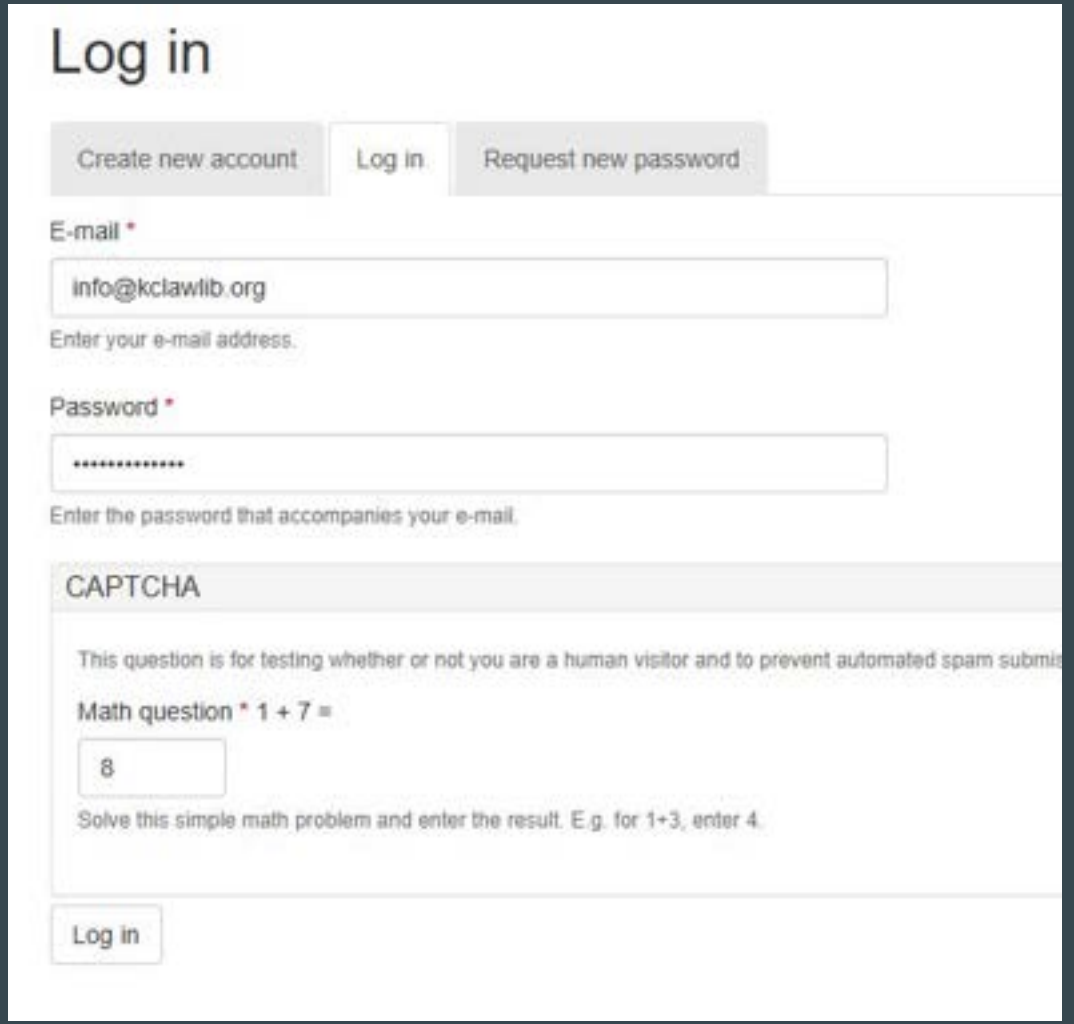


Click the link in your email to get to this screen.

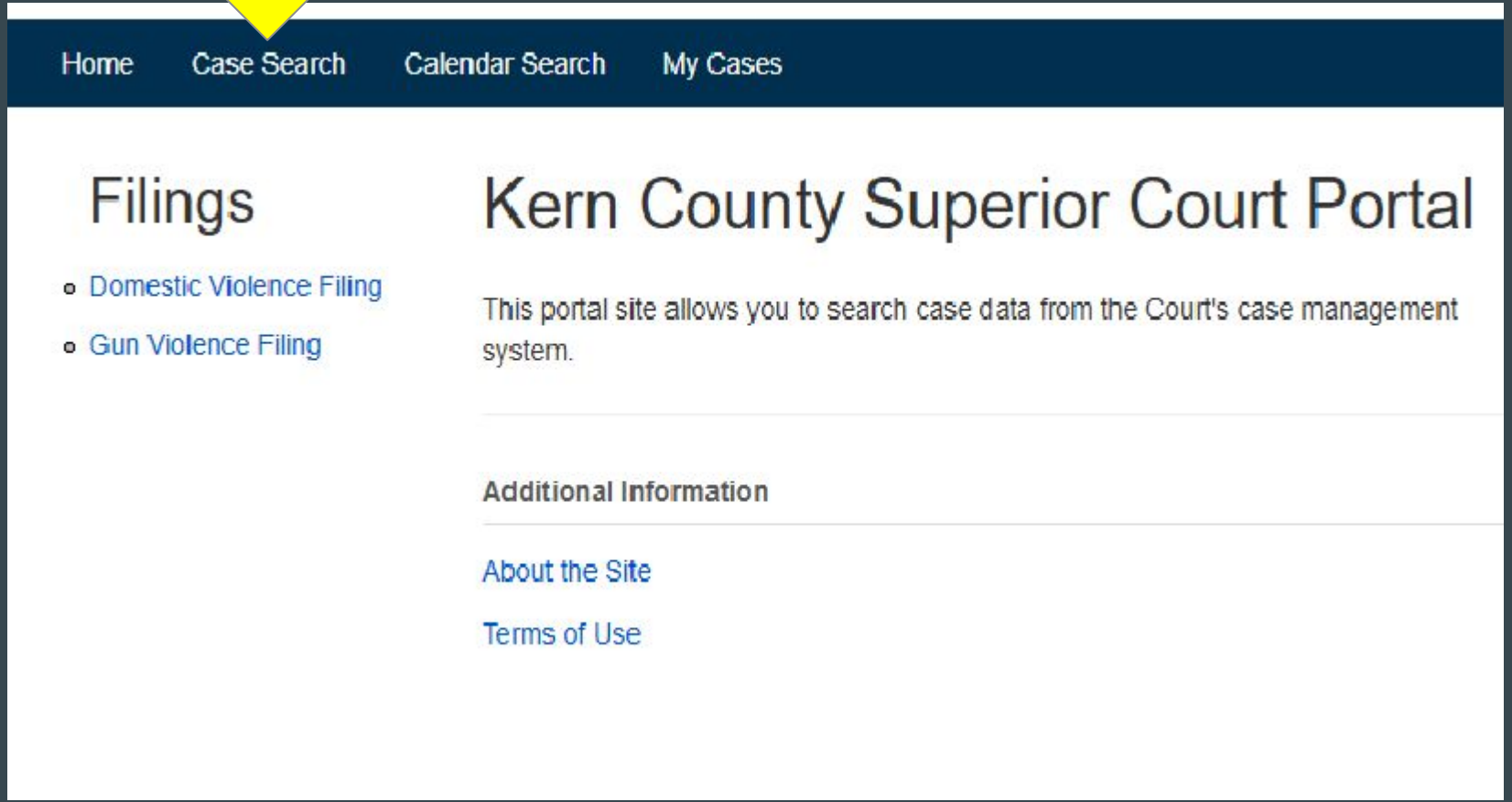
Create your password, and write it down if you are concerned you may forget it. Now you will be able to login and search for your case(s).



Enter your username and password then answer the arithmetic question, and then click “log in” to begin searching.

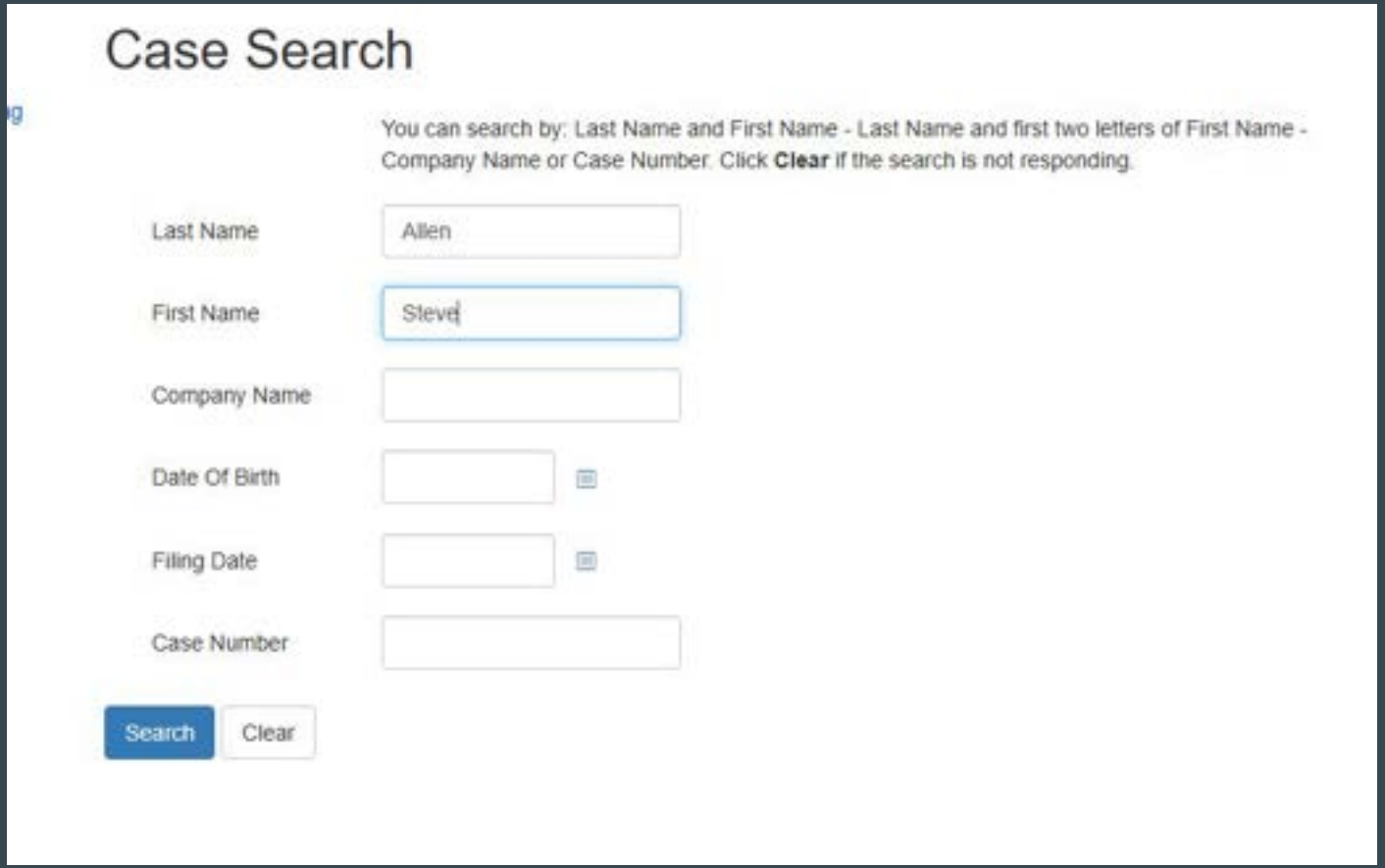


Click here to start your search

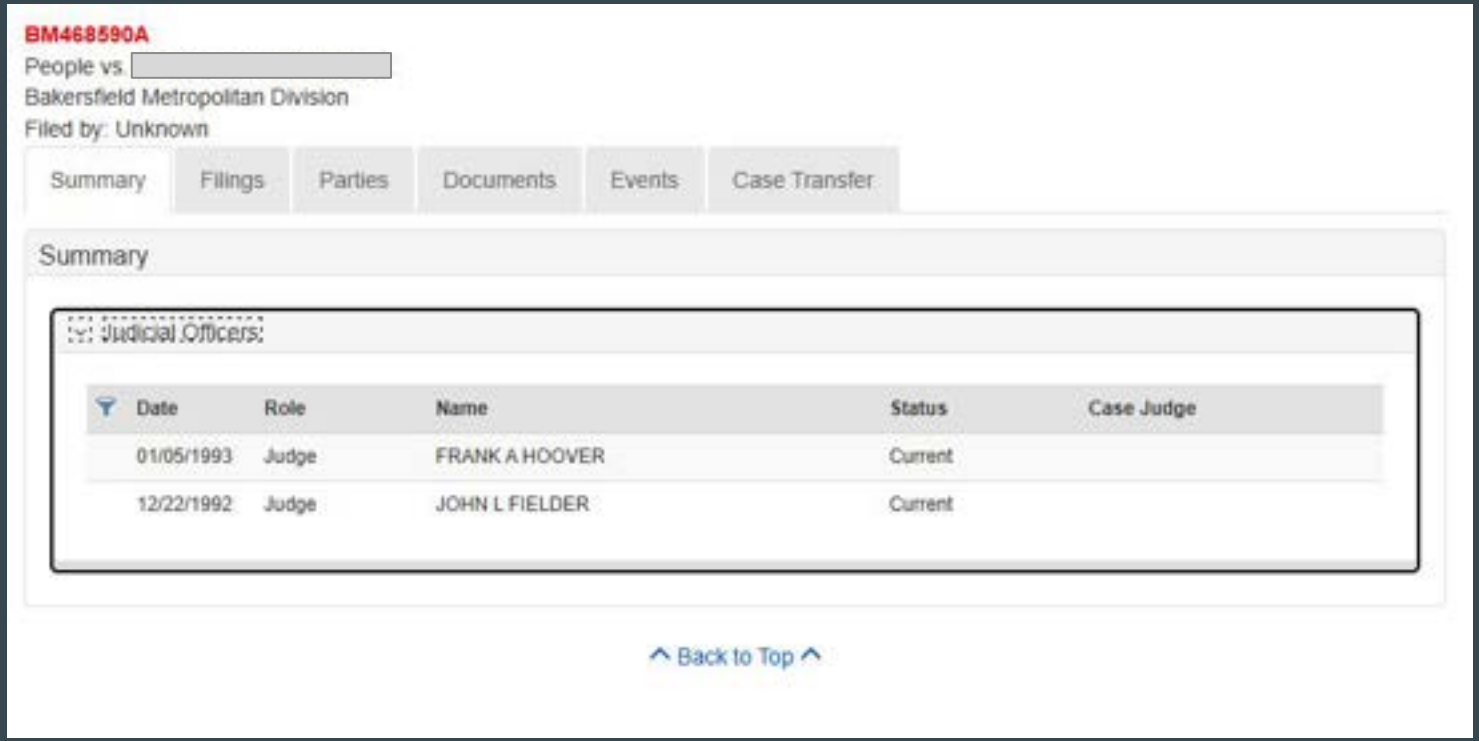


Insert your last name and first name, then your date of birth to find all of your cases.

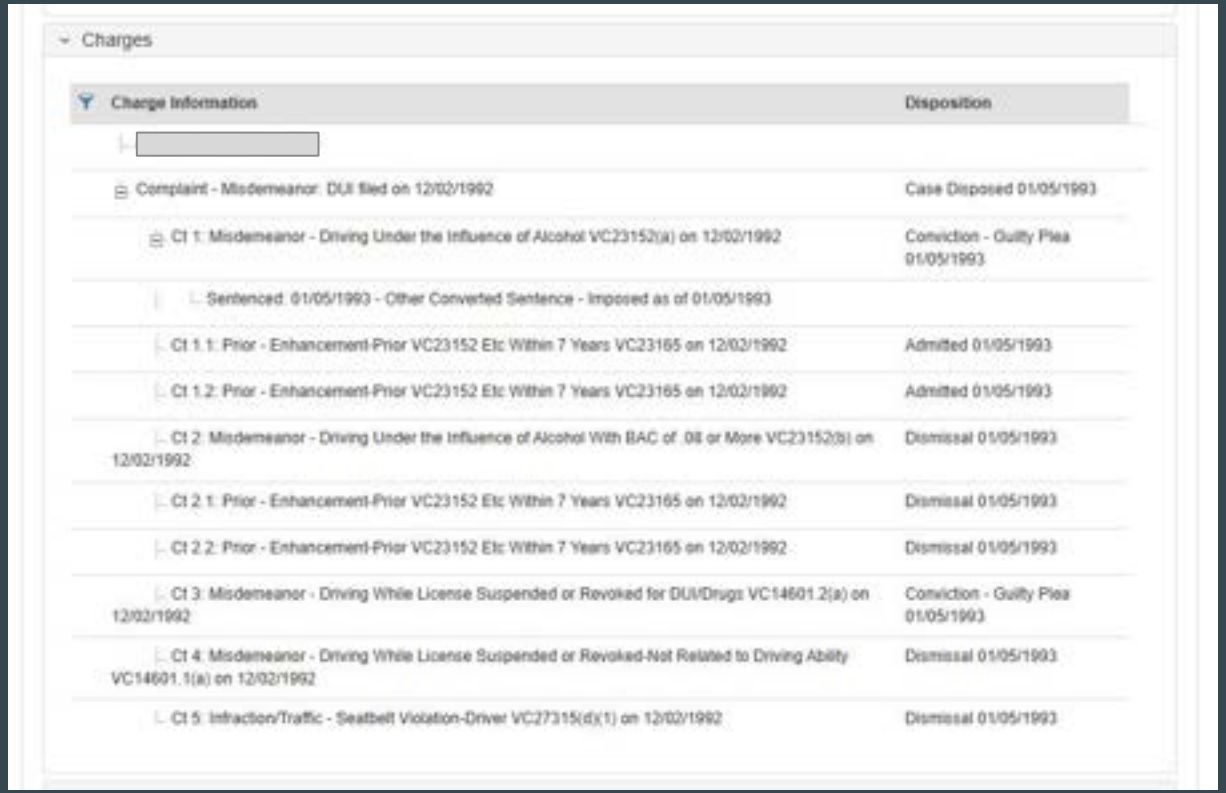
You can always use your case number if you already have it.



The page with your case information will display like this. You will get the information you need on the Filings page.



Look in the “Charges” tab to find your charge information



Charges

Charge Information	Disposition
Complaint - Misdemeanor: DUI filed on 12/02/1992	Case Disposed 01/05/1993
Ct 1: Misdemeanor - Driving Under the Influence of Alcohol VC23152(a) on 12/02/1992	Conviction - Guilty Plea 01/05/1993
Sentenced: 01/05/1993 - Other Converted Sentence - Imposed as of 01/05/1993	
Ct 1.1: Prior - Enhancement-Prior VC23152 Etc Within 7 Years VC23165 on 12/02/1992	Admitted 01/05/1993
Ct 1.2: Prior - Enhancement-Prior VC23152 Etc Within 7 Years VC23165 on 12/02/1992	Admitted 01/05/1993
Ct 2: Misdemeanor - Driving Under the Influence of Alcohol With BAC of .08 or More VC23152(b) on 12/02/1992	Dismissal 01/05/1993
Ct 2.1: Prior - Enhancement-Prior VC23152 Etc Within 7 Years VC23165 on 12/02/1992	Dismissal 01/05/1993
Ct 2.2: Prior - Enhancement-Prior VC23152 Etc Within 7 Years VC23165 on 12/02/1992	Dismissal 01/05/1993
Ct 3: Misdemeanor - Driving While License Suspended or Revoked for DUI/Drugs VC14601.2(a) on 12/02/1992	Conviction - Guilty Plea 01/05/1993
Ct 4: Misdemeanor - Driving While License Suspended or Revoked-Not Related to Driving Ability VC14601.1(a) on 12/02/1992	Dismissal 01/05/1993
Ct 5: Infraction/Traffic - Seatbelt Violation-Driver VC27315(d)(1) on 12/02/1992	Dismissal 01/05/1993

How do I Fill Out the Forms?

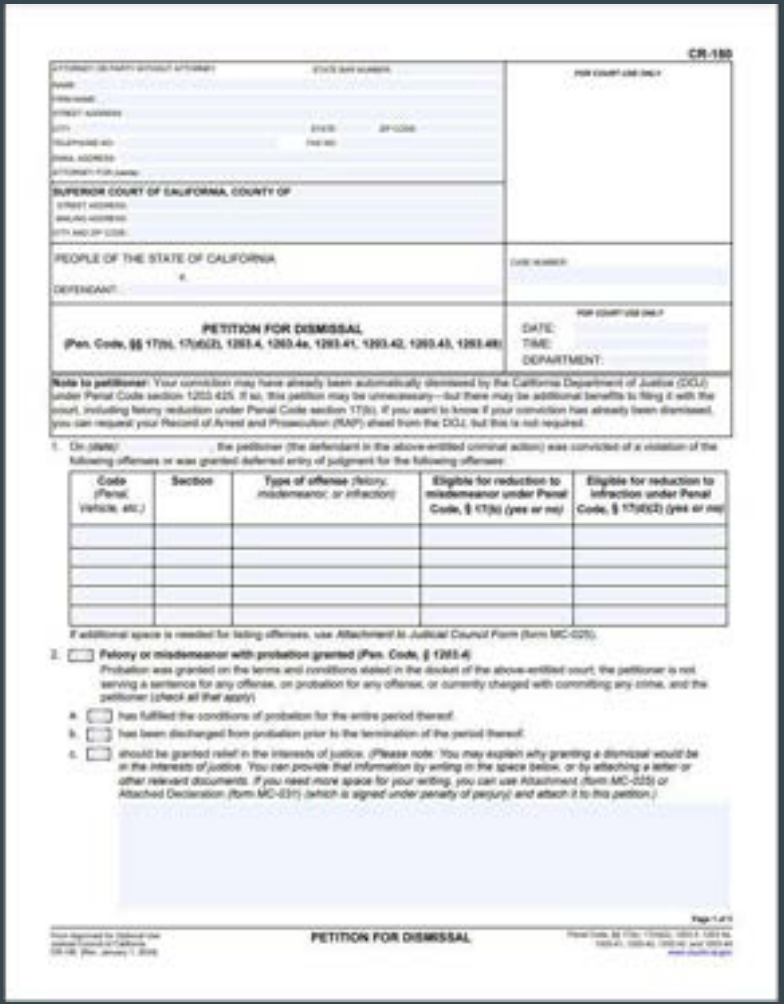
Part 3: How Do I Fill Out the Forms?

Your forms will need your contact information and your case information.

We will demo how to fill out the forms with the information that we just looked up.

CR-180 Petition for Dismissal

This is the form you use to request that the court dismiss your old conviction.



CR-180

SUPERIOR COURT OF CALIFORNIA, COUNTY OF

PEOPLE OF THE STATE OF CALIFORNIA
v.
DEFENDANT:

PETITION FOR DISMISSAL
(Pen. Code, §§ 17(b), 17(d)(2), 1203.4, 1203.4a, 1203.41, 1203.42, 1203.43, 1203.49)

FOR COURT USE ONLY
DATE:
TIME:
DEPARTMENT:

Note to petitioner: Your conviction may have already been automatically dismissed by the California Department of Justice (DOJ) under Penal Code section 1203.425. If so, this petition may be unnecessary—but there may be additional benefits to filing it with the court, including felony reduction under Penal Code section 17(b). If you want to know if your conviction has already been dismissed, you can request your Record of Arrest and Prosecution (RAP) sheet from the DOJ, but this is not required.

1. On (date): , the petitioner (the defendant in the above-entitled criminal action) was convicted of a violation of the following offenses or was granted deferred entry of judgment for the following offenses:

Code (Penal, Vehicle, etc.)	Section	Type of offense (felony, misdemeanor, or infraction)	Eligible for reduction to misdemeanor under Penal Code, § 17(b) (yes or no)	Eligible for reduction to infraction under Penal Code, § 17(d)(2) (yes or no)

If additional space is needed for listing offenses, use *Attachment to Judicial Council Form* (form MC-025).

2. ☐ **Felony or misdemeanor with probation granted (Pen. Code, § 1203.4)**
Probation was granted on the terms and conditions stated in the docket of the above-entitled court, the petitioner is not serving a sentence for any offense, on probation for any offense, or currently charged with committing any crime, and the petitioner (*check all that apply*):
   a. ☐ has fulfilled the conditions of probation for the entire period thereof.
   b. ☐ has been discharged from probation prior to the termination of the period thereof.
   c. ☐ should be granted relief in the interests of justice. (*Please note: You may explain why granting a dismissal would be in the interests of justice. You can provide that information by writing in the space below, or by attaching a letter or other relevant documents. If you need more space for your writing, you can use Attachment (form MC-025) or Attached Declaration (form MC-031) (which is signed under penalty of perjury) and attach it to this petition.*)

Page 1 of 3

PETITION FOR DISMISSAL

CR-180 Petition for Dismissal

You fill in your contact info in the top left part of the form.
You are the Defendant, and you are representing yourself.
Leave bar number and firm name blank, but
DO NOT SKIP YOUR EMAIL

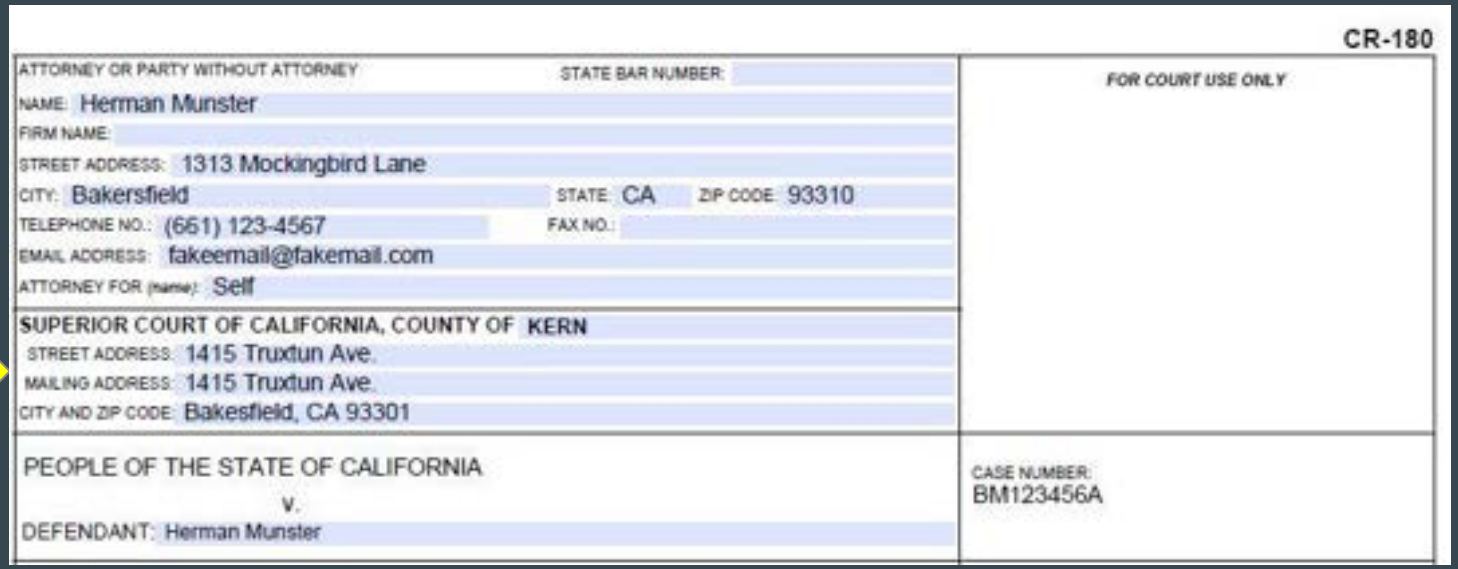


CR-180

ATTORNEY OR PARTY WITHOUT ATTORNEY	STATE BAR NUMBER:	FOR COURT USE ONLY
NAME: Herman Munster		
FIRM NAME:		
STREET ADDRESS: 1313 Mockingbird Lane		
CITY: Bakersfield	STATE: CA ZIP CODE: 93310	
TELEPHONE NO.: (661) 123-4567	FAX NO.:	
EMAIL ADDRESS: fakeemail@fakemail.com		
ATTORNEY FOR (name): Self		
SUPERIOR COURT OF CALIFORNIA, COUNTY OF KERN		
STREET ADDRESS: 1415 Truxtun Ave.		
MAILING ADDRESS: 1415 Truxtun Ave.		
CITY AND ZIP CODE: Bakesfield, CA 93301		
PEOPLE OF THE STATE OF CALIFORNIA V. DEFENDANT: Herman Munster		CASE NUMBER: BM123456A

CR-180 Petition for Dismissal

You have to fill in the address for the court where your matter will be heard. Bakersfield cases are heard at 1415 Truxtun Ave., Bakersfield, CA 93301. If your case is at another branch, go to kern.courts.ca.gov to find your court address.



CR-180

ATTORNEY OR PARTY WITHOUT ATTORNEY — STATE BAR NUMBER:
NAME: Herman Munster
FIRM NAME:
STREET ADDRESS: 1313 Mockingbird Lane
CITY: Bakersfield — STATE: CA — ZIP CODE: 93310
TELEPHONE NO.: (661) 123-4567 — FAX NO.:
EMAIL ADDRESS: fakeemail@fakemail.com
ATTORNEY FOR (name): Self

FOR COURT USE ONLY

SUPERIOR COURT OF CALIFORNIA, COUNTY OF KERN
STREET ADDRESS: 1415 Truxtun Ave.
MAILING ADDRESS: 1415 Truxtun Ave.
CITY AND ZIP CODE: Bakesfield, CA 93301

PEOPLE OF THE STATE OF CALIFORNIA
v.
DEFENDANT: Herman Munster

CASE NUMBER:
BM123456A

CR-180 Petition for Dismissal

CR-180

ATTORNEY OR PARTY WITHOUT ATTORNEY — STATE BAR NUMBER:
NAME: Herman Munster
FIRM NAME:
STREET ADDRESS: 1313 Mockingbird Lane
CITY: Bakersfield — STATE: CA — ZIP CODE: 93310
TELEPHONE NO.: (661) 123-4567 — FAX NO.:
EMAIL ADDRESS: fakeemail@fakemail.com
ATTORNEY FOR (name): Self

FOR COURT USE ONLY

SUPERIOR COURT OF CALIFORNIA, COUNTY OF KERN
STREET ADDRESS: 1415 Truxtun Ave.
MAILING ADDRESS: 1415 Truxtun Ave.
CITY AND ZIP CODE: Bakersfield, CA 93301

PEOPLE OF THE STATE OF CALIFORNIA
v.
DEFENDANT: Herman Munster

CASE NUMBER:
BM123456A

PETITION FOR DISMISSAL
(Pen. Code, §§ 17(b), 17(d)(2), 1203.4, 1203.4a, 1203.41, 1203.42, 1203.43, 1203.49)

FOR COURT USE ONLY
DATE:
TIME:
DEPARTMENT:

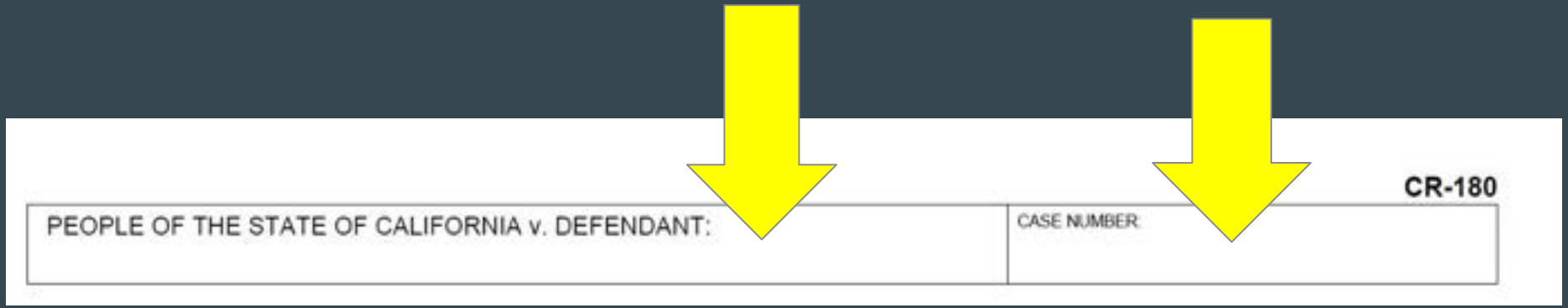
Note to petitioner: Your conviction may have already been automatically dismissed by the California Department of Justice (DOJ) under Penal Code section 1203.425. If so, this petition may be unnecessary—but there may be additional benefits to filing it with the court, including felony reduction under Penal Code section 17(b). If you want to know if your conviction has already been dismissed, you can request your Record of Arrest and Prosecution (RAP) sheet from the DOJ, but this is not required.

You put your case number here

CR-180 Petition for Dismissal

You should also take a moment to fill in your case number and your name in the blank space at the top of the pages on both the CR-180 and CR-181.

These can be written in by hand if/when the forms won't let you type them.



CR-180 Petition for Dismissal



CR-180

ATTORNEY OR PARTY WITHOUT ATTORNEY — STATE BAR NUMBER:
NAME: Herman Munster
FIRM NAME:
STREET ADDRESS: 1313 Mockingbird Lane
CITY: Bakersfield — STATE: CA — ZIP CODE: 93310
TELEPHONE NO.: (661) 123-4567 — FAX NO.:
EMAIL ADDRESS: fakeemail@fakemail.com
ATTORNEY FOR (name): Self

FOR COURT USE ONLY

SUPERIOR COURT OF CALIFORNIA, COUNTY OF KERN
STREET ADDRESS: 1415 Truxtun Ave.
MAILING ADDRESS: 1415 Truxtun Ave.
CITY AND ZIP CODE: Bakersfield, CA 93301

PEOPLE OF THE STATE OF CALIFORNIA
v.
DEFENDANT: Herman Munster

CASE NUMBER:
BM123456A

PETITION FOR DISMISSAL
(Pen. Code, §§ 17(b), 17(d)(2), 1203.4, 1203.4a, 1203.41, 1203.42, 1203.43, 1203.49)

FOR COURT USE ONLY
DATE:
TIME:
DEPARTMENT:

Note to petitioner: Your conviction may have already been automatically dismissed by the California Department of Justice (DOJ) under Penal Code section 1203.425. If so, this petition may be unnecessary—but there may be additional benefits to filing it with the court, including felony reduction under Penal Code section 17(b). If you want to know if your conviction has already been dismissed, you can request your Record of Arrest and Prosecution (RAP) sheet from the DOJ, but this is not required.

As of July 1, 2025, Local Rule 5.3.4 changed, and all *MISDEMEANOR* cases will initially be handled Ex Parte - in other words, if you only have misdemeanors in your case, you *may* not ever have to go to court.

Only petitioners in felony matters will select and fill in a hearing date.

CR-180 Petition for Dismissal

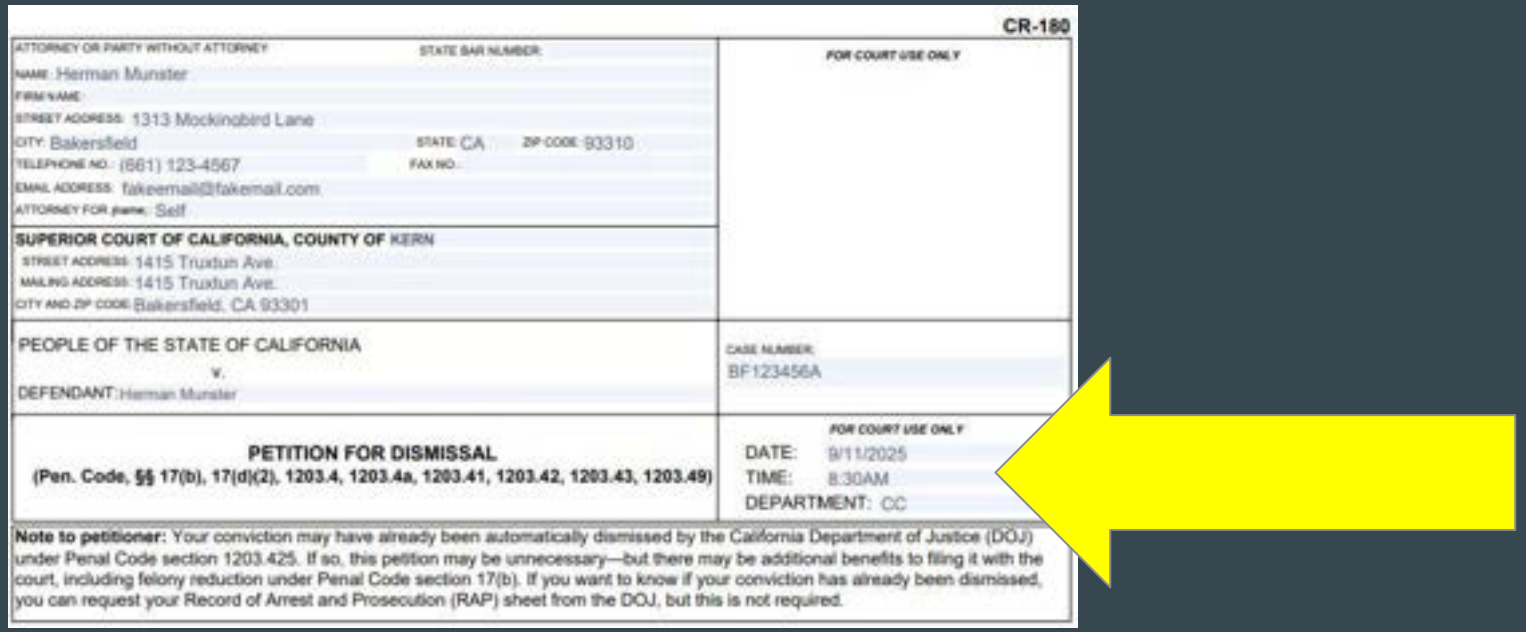
HOW TO SCHEDULE YOUR HEARING - FELONY CASES ***ONLY***

1) You ***must*** select a date for your hearing that falls on a day of the week where the court hears motions. For example, if you are expunging a felony conviction at the Metro Justice Building in Bakersfield, their motion schedule runs Monday, Tuesday, Wednesday and Thursday, at 8:30 AM in Division CC. Other courts keep different schedules - see our web page for a list.

2) You ***must*** select a date that is at least 15 calendar days ***after*** you serve then file your documents (28 IN DELANO). Plan ahead - you need to pick a date where the District Attorney and Probation department get their copies of your documents, and you file your original documents with the appropriate criminal division with enough advanced notice.

3) You ***must*** select a date where you are certain you will be able to attend the hearing. If you schedule a hearing and do not attend, your petition will not be considered.

CR-180 Petition for Dismissal



CR-180

ATTORNEY OR PARTY WITHOUT ATTORNEY — STATE BAR NUMBER:
NAME: Herman Munster
FIRM NAME:
STREET ADDRESS: 1313 Mockingbird Lane
CITY: Bakersfield — STATE: CA — ZIP CODE: 93310
TELEPHONE NO.: (661) 123-4567 — FAX NO.:
EMAIL ADDRESS: fakeemail@fakemail.com
ATTORNEY FOR (name): Self

FOR COURT USE ONLY

SUPERIOR COURT OF CALIFORNIA, COUNTY OF KERN
STREET ADDRESS: 1415 Truxtun Ave.
MAILING ADDRESS: 1415 Truxtun Ave.
CITY AND ZIP CODE: Bakersfield, CA 93301

PEOPLE OF THE STATE OF CALIFORNIA
v.
DEFENDANT: Herman Munster

CASE NUMBER:
BF123456A

PETITION FOR DISMISSAL
(Pen. Code, §§ 17(b), 17(d)(2), 1203.4, 1203.4a, 1203.41, 1203.42, 1203.43, 1203.49)

FOR COURT USE ONLY
DATE: 9/11/2025
TIME: 8:30AM
DEPARTMENT: CC

Note to petitioner: Your conviction may have already been automatically dismissed by the California Department of Justice (DOJ) under Penal Code section 1203.425. If so, this petition may be unnecessary—but there may be additional benefits to filing it with the court, including felony reduction under Penal Code section 17(b). If you want to know if your conviction has already been dismissed, you can request your Record of Arrest and Prosecution (RAP) sheet from the DOJ, but this is not required.

If your case is a ***felony*** case, you write your hearing information where the arrow is pointing, even though it says “For Court Use Only.” You do not fill in a court date for a misdemeanor case.

CR-180 Petition for Dismissal



CR-180

ATTORNEY OR PARTY WITHOUT ATTORNEY — STATE BAR NUMBER:
NAME: Herman Munster
FIRM NAME:
STREET ADDRESS: 1313 Mockingbird Lane
CITY: Bakersfield — STATE: CA — ZIP CODE: 93310
TELEPHONE NO.: (661) 123-4567 — FAX NO.:
EMAIL ADDRESS: fakeemail@fakemail.com
ATTORNEY FOR (name): Self

FOR COURT USE ONLY

SUPERIOR COURT OF CALIFORNIA, COUNTY OF KERN
STREET ADDRESS: 1415 Truxtun Ave.
MAILING ADDRESS: 1415 Truxtun Ave.
CITY AND ZIP CODE: Bakersfield, CA 93301

PEOPLE OF THE STATE OF CALIFORNIA
v.
DEFENDANT: Herman Munster

CASE NUMBER:
BM123456A

PETITION FOR DISMISSAL
(Pen. Code, §§ 17(b), 17(d)(2), 1203.4, 1203.4a, 1203.41, 1203.42, 1203.43, 1203.49)

FOR COURT USE ONLY
DATE:
TIME:
DEPARTMENT:

Note to petitioner: Your conviction may have already been automatically dismissed by the California Department of Justice (DOJ) under Penal Code section 1203.425. If so, this petition may be unnecessary—but there may be additional benefits to filing it with the court, including felony reduction under Penal Code section 17(b). If you want to know if your conviction has already been dismissed, you can request your Record of Arrest and Prosecution (RAP) sheet from the DOJ, but this is not required.

If your case is a ***misdemeanor*** case, you will leave this blank.

CR-180 Petition for Dismissal

Note to petitioner: Your conviction may have already been automatically dismissed by the California Department of Justice (DOJ) under Penal Code section 1203.425. If so, this petition may be unnecessary—but there may be additional benefits to filing it with the court, including felony reduction under Penal Code section 17(b). If you want to know if your conviction has already been dismissed, you can request your Record of Arrest and Prosecution (RAP) sheet from the DOJ, but this is not required.

1. On *(date):* _____, the petitioner (the defendant in the above-entitled criminal action) was convicted of a violation of the following offenses or was granted deferred entry of judgment for the following offenses:

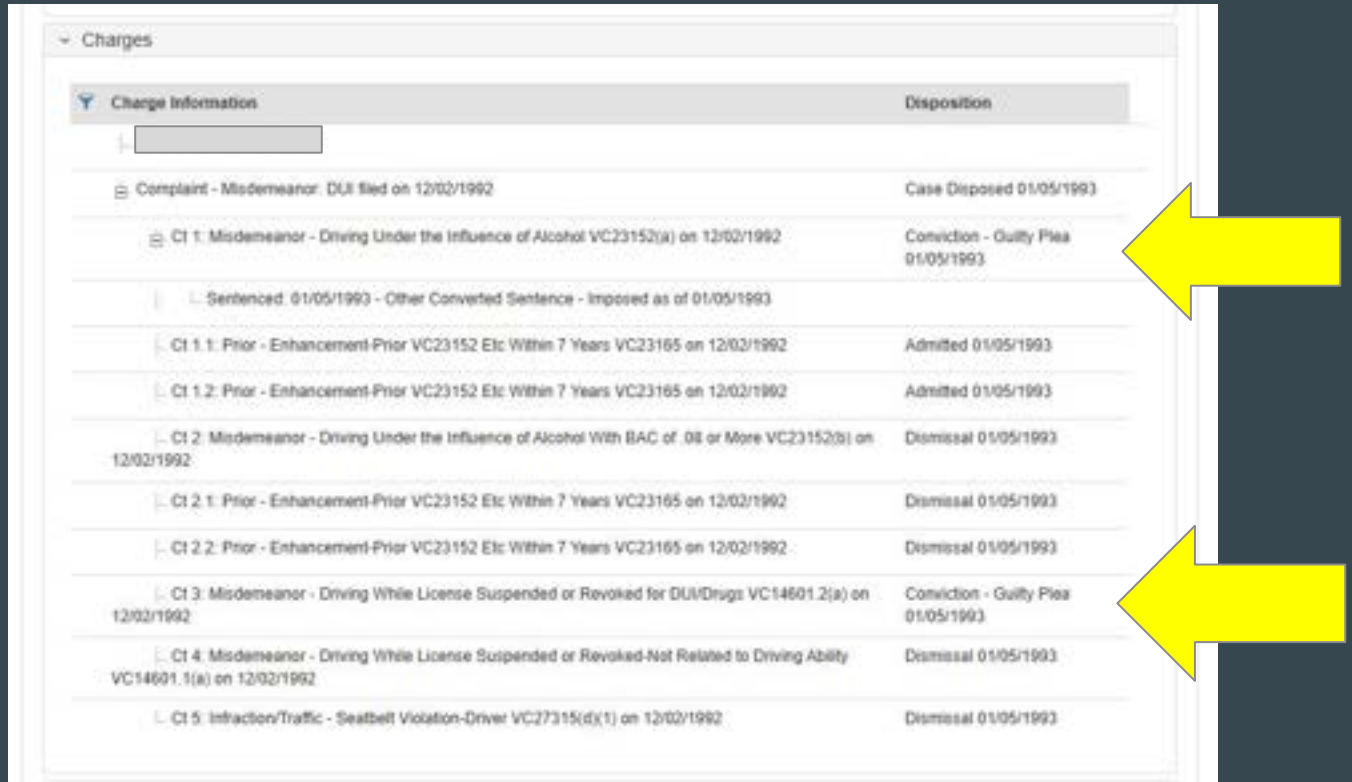
Code *(Penal, Vehicle, etc.)*	**Section**	**Type of offense** *(felony, misdemeanor, or infraction)*	**Eligible for reduction to misdemeanor under Penal Code, § 17(b)** ***(yes or no)***	**Eligible for reduction to infraction under Penal Code, § 17(d)(2)** ***(yes or no)***

If additional space is needed for listing offenses, use *Attachment to Judicial Council Form* (form MC-025).

The information about the conviction(s) you want cleared goes in this grid. That includes the date of the conviction, the code section, the type of offense, and whether you want the offense reduced to a lesser one before it is dismissed.

You are petitioning for dismissal, so look for **convictions** . You can also include dismissed counts you want reduced to lesser offenses.

The first thing you fill in on the form is your disposition date.



Charges

Charge Information	Disposition
Complaint - Misdemeanor: DUI filed on 12/02/1992	Case Disposed 01/05/1993
Ct 1: Misdemeanor - Driving Under the Influence of Alcohol VC23152(a) on 12/02/1992	Conviction - Guilty Plea 01/05/1993
Sentenced: 01/05/1993 - Other Converted Sentence - Imposed as of 01/05/1993	
Ct 1.1: Prior - Enhancement-Prior VC23152 Etc Within 7 Years VC23165 on 12/02/1992	Admitted 01/05/1993
Ct 1.2: Prior - Enhancement-Prior VC23152 Etc Within 7 Years VC23165 on 12/02/1992	Admitted 01/05/1993
Ct 2: Misdemeanor - Driving Under the Influence of Alcohol With BAC of .08 or More VC23152(b) on 12/02/1992	Dismissal 01/05/1993
Ct 2.1: Prior - Enhancement-Prior VC23152 Etc Within 7 Years VC23165 on 12/02/1992	Dismissal 01/05/1993
Ct 2.2: Prior - Enhancement-Prior VC23152 Etc Within 7 Years VC23165 on 12/02/1992	Dismissal 01/05/1993
Ct 3: Misdemeanor - Driving While License Suspended or Revoked for DUI/Drugs VC14601.2(a) on 12/02/1992	Conviction - Guilty Plea 01/05/1993
Ct 4: Misdemeanor - Driving While License Suspended or Revoked-Not Related to Driving Ability VC14601.1(a) on 12/02/1992	Dismissal 01/05/1993
Ct 5: Infraction/Traffic - Seatbelt Violation-Driver VC27315(d)(1) on 12/02/1992	Dismissal 01/05/1993

CR-180 Petition for Dismissal

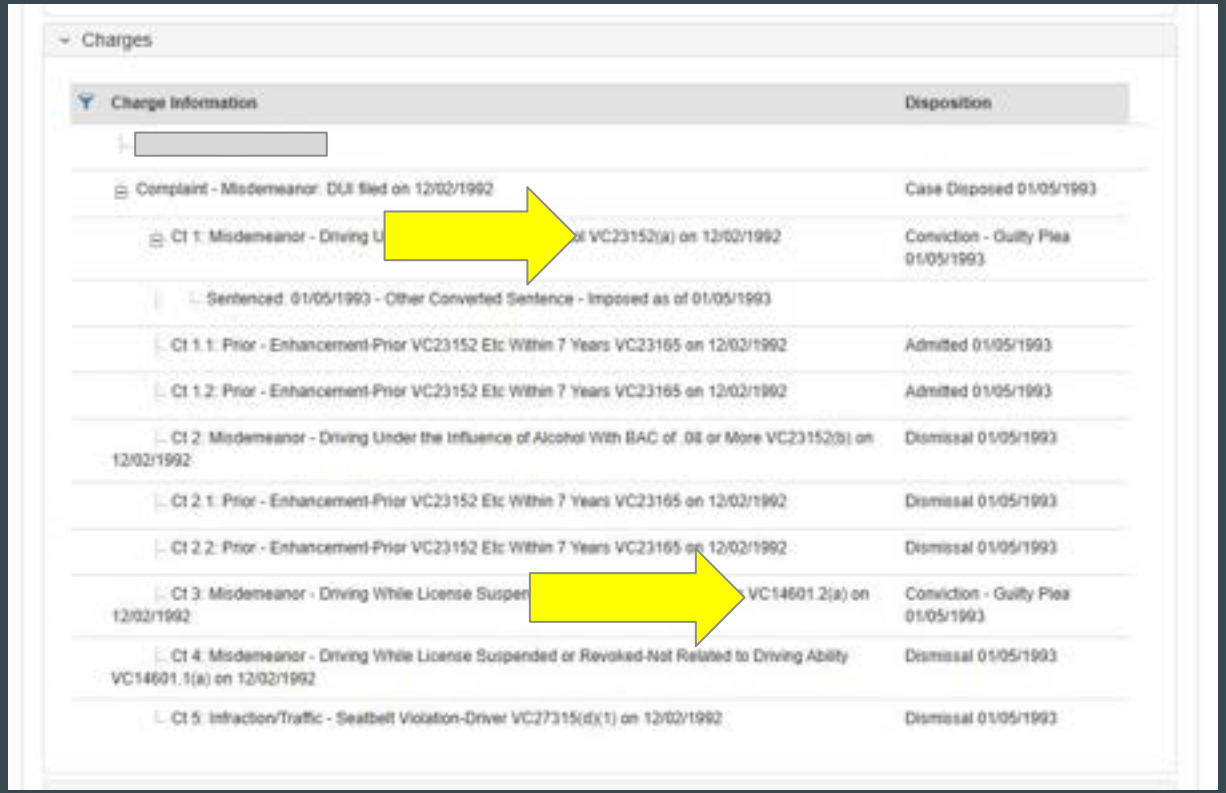
Fill in the disposition date here.

1. On *(date)*: 01/05/1993 , the petitioner (the defendant in the above-entitled criminal action) was convicted of a violation of the following offenses or was granted deferred entry of judgment for the following offenses:

Code *(Penal, Vehicle, etc.)*	**Section**	**Type of offense** *(felony, misdemeanor, or infraction)*	**Eligible for reduction to misdemeanor under Penal Code, § 17(b)** *(yes or no)*	**Eligible for reduction to infraction under Penal Code, § 17(d)(2)** *(yes or no)*

If additional space is needed for listing offenses, use *Attachment to Judicial Council Form* (form MC-025).

Next, find your **code.** Your code will be a set of two letters. In this case, it is VC for Vehicle Code. Yours may say PC or WI - just locate the two letters for your code.



CR-180 Petition for Dismissal

Note to petitioner: Your conviction may have already been automatically dismissed by the California Department of Justice (DOJ) under Penal Code section 1203.425. If so, this petition may be unnecessary—but there may be additional benefits to filing it with the court, including felony reduction under Penal Code section 17(b). If you want to know if your conviction has already been dismissed, you can request your Record of Arrest and Prosecution (RAP) sheet from the DOJ, but this is not required.

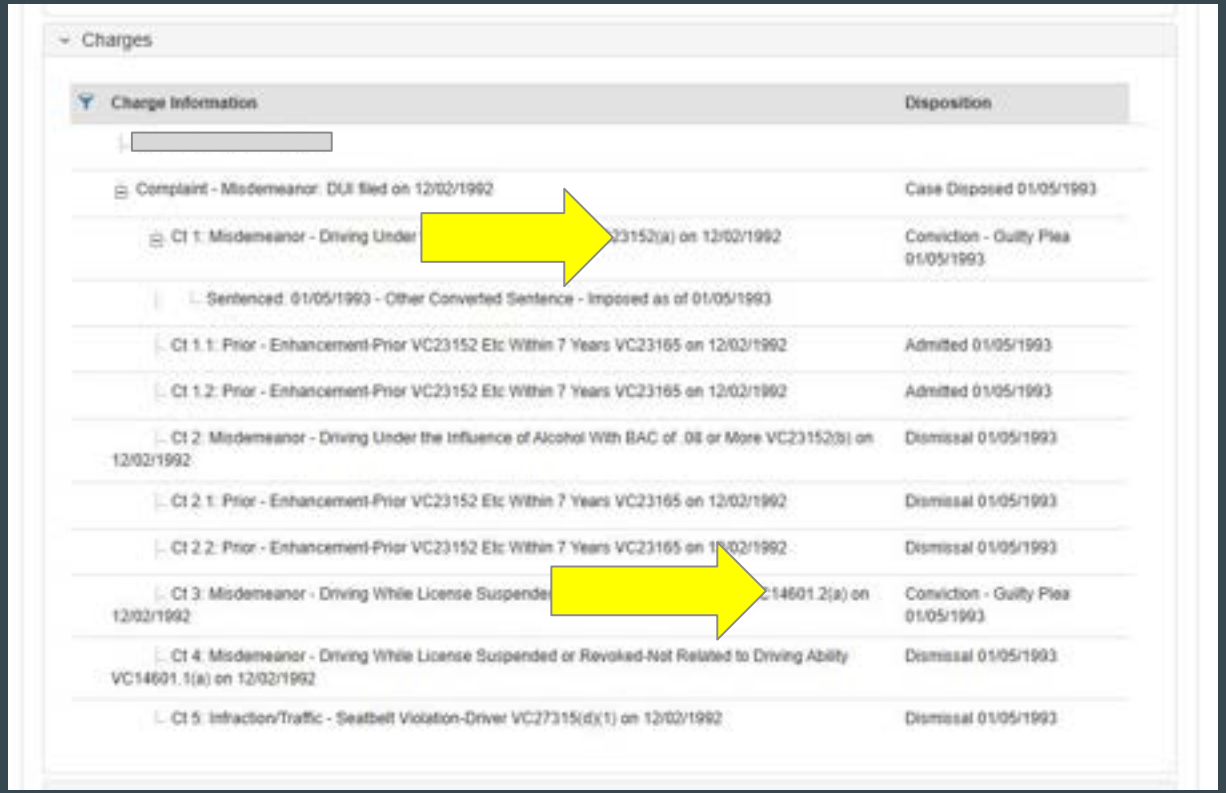
1. On *(date)*: 01/05/1993 , the petitioner (the defendant in the above-entitled criminal action) was convicted of a violation of the following offenses or was granted deferred entry of judgment for the following offenses:

Code *(Penal, Vehicle, etc.)*	**Section**	**Type of offense** *(felony, misdemeanor, or infraction)*	**Eligible for reduction to misdemeanor under Penal Code, § 17(b)** ***(yes or no)***	**Eligible for reduction to infraction under Penal Code, § 17(d)(2)** ***(yes or no)***
VC				
VC				

tional space is needed for listing offenses, use *Attachment to Judicial Council Form* (form MC-025).

Insert the code in the column titled “Code”

Next, find the section of the code. It will be a series of numbers and letters following the Code.



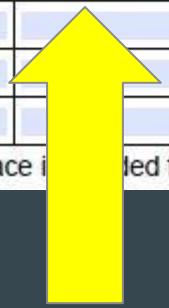
CR-180 Petition for Dismissal

Note to petitioner: Your conviction may have already been automatically dismissed by the California Department of Justice (DOJ) under Penal Code section 1203.425. If so, this petition may be unnecessary—but there may be additional benefits to filing it with the court, including felony reduction under Penal Code section 17(b). If you want to know if your conviction has already been dismissed, you can request your Record of Arrest and Prosecution (RAP) sheet from the DOJ, but this is not required.

1. On *(date)*: 01/05/1993 , the petitioner (the defendant in the above-entitled criminal action) was convicted of a violation of the following offenses or was granted deferred entry of judgment for the following offenses:

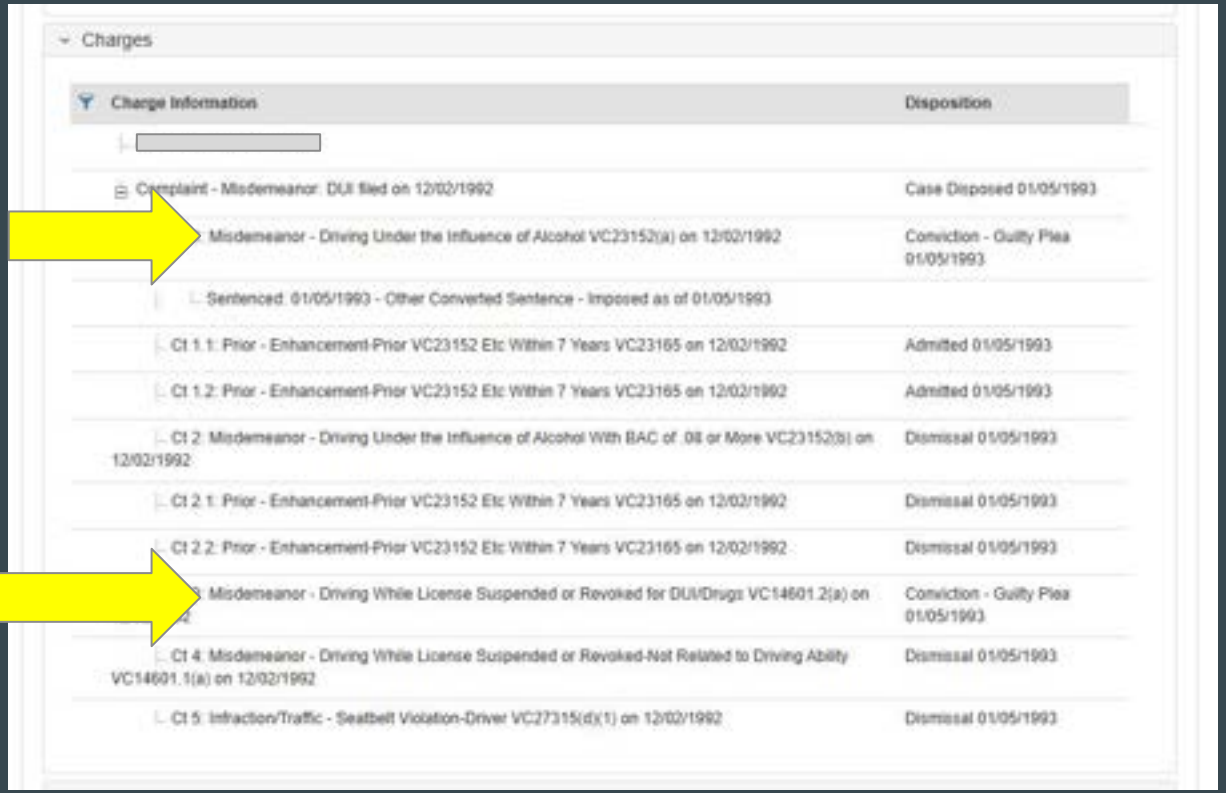
Code *(Penal, Vehicle, etc.)*	**Section**	**Type of offense** *(felony, misdemeanor, or infraction)*	**Eligible for reduction to misdemeanor under Penal Code, § 17(b)** *(yes or no)*	**Eligible for reduction to infraction under Penal Code, § 17(d)(2)** *(yes or no)*
VC	23152(a)			
VC	14601.2(A)			

If additional space i ded for listing offenses, use *Attachment to Judicial Council Form* (form MC-025).



Put the section(s) in the column titled “Section”

Next, find the type of offense. The only possible types are Felony, Misdemeanor, or Infraction.



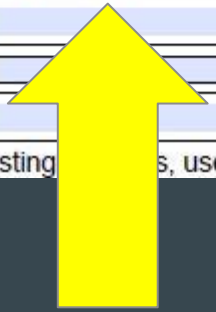
CR-180 Petition for Dismissal

Note to petitioner: Your conviction may have already been automatically dismissed by the California Department of Justice (DOJ) under Penal Code section 1203.425. If so, this petition may be unnecessary—but there may be additional benefits to filing it with the court, including felony reduction under Penal Code section 17(b). If you want to know if your conviction has already been dismissed, you can request your Record of Arrest and Prosecution (RAP) sheet from the DOJ, but this is not required.

1. On *(date)*: 01/05/1993 , the petitioner (the defendant in the above-entitled criminal action) was convicted of a violation of the following offenses or was granted deferred entry of judgment for the following offenses:

Code *(Penal, Vehicle, etc.)*	**Section**	**Type of offense** *(felony, misdemeanor, or infraction)*	**Eligible for reduction to misdemeanor under Penal Code, § 17(b)** *(yes or no)*	**Eligible for reduction to infraction under Penal Code, § 17(d)(2)** *(yes or no)*
VC	23152(a)	Misdemeanor		
VC	14601.2(A)	Misdemeanor		

If additional space is needed for listing s, use *Attachment to Judicial Council Form* (form MC-025).



Fill in the type - the only possible answers are felony, misdemeanor, or infraction.

CR-180 Petition for Dismissal

1. On *(date):* , the petitioner *(the defendant in the above-entitled criminal action)* was convicted of a violation of the following offenses or was granted deferred entry of judgment for the following offenses:

Code	Section	Type of offense *(felony, misdemeanor, or infraction):*	Eligible for reduction to misdemeanor under Penal Code, § 17(b) *(yes or no)*	Eligible for reduction to infraction under Penal Code, § 17(d)(2) *(yes or no)*





The final two boxes on the grid ask for you to answer a question with specialized knowledge you probably will not have on hand.

CR-180 Petition for Dismissal

1. On *(date):* , the petitioner *(the defendant in the above-entitled criminal action)* was convicted of a violation of the following offenses or was granted deferred entry of judgment for the following offenses:

Code	Section	Type of offense *(felony, misdemeanor, or infraction):*	Eligible for reduction to misdemeanor under Penal Code, § 17(b) *(yes or no)*	Eligible for reduction to infraction under Penal Code, § 17(d)(2) *(yes or no)*



If your type of offense is a felony, but it could have been charged as a misdemeanor, you can write Yes to ask the court to reduce your offense to a misdemeanor before dismissing it. If your offense was a misdemeanor, go to the next column.

CR-180 Petition for Dismissal

1. On *(date):* , the petitioner *(the defendant in the above-entitled criminal action)* was convicted of a violation of the following offenses or was granted deferred entry of judgment for the following offenses:

Code	Section	Type of offense *(felony, misdemeanor, or infraction):*	Eligible for reduction to misdemeanor under Penal Code, § 17(b) *(yes or no)*	Eligible for reduction to infraction under Penal Code, § 17(d)(2) *(yes or no)*



If your type of offense is a misdemeanor, and it could have been charged as an infraction, you can write Yes to ask the court to reduce the offense to an infraction before dismissing it.

CR-180 Petition for Dismissal

Hundreds of criminal offenses in California are “Wobblers” and “Wobblettes.” If you mark “Yes” under these boxes, and your offense is one that was eligible to be reduced to a lesser offense, the court *may* first reduce your type of offense, *and* grant the dismissal.

One option to check whether your offense is a Wobbler or Wobblette is to take the code section that you have filled in on the grid and Google whether it is a Wobbler/Wobblette, or not. You may find criminal defense attorneys have written about the crime you want removed from your record, and may even state explicitly whether your conviction was for a “wobbler”.

Example: “Is Penal Code section 273.5 a wobbler?”

You may also Google the code section and read the text of the law as it is posted on https://leginfo.legislature.ca.gov/, where it is displayed in its most current form.

Even if the court does not reduce your offense from a felony to a misdemeanor, or from a misdemeanor to an infraction, you still may have the conviction dismissed, anyway.

CR-180 Petition for Dismissal

1. On *(date)*: 01/05/1993 , the petitioner (the defendant in the above-entitled criminal action) was convicted of a violation of the following offenses or was granted deferred entry of judgment for the following offenses:

Code *(Penal, Vehicle, etc.)*	**Section**	**Type of offense** *(felony, misdemeanor, or infraction)*	**Eligible for reduction to misdemeanor under Penal Code, § 17(b)** *(yes or no)*	**Eligible for reduction to infraction under Penal Code, § 17(d)(2)** *(yes or no)*
VC	23152(a)	Misdemeanor	No	No
VC	14601.2(A)	Misdemeanor	No	No

If additional space is needed for listing offenses, use *Attachment to Judicial Council Form* (form MC-025).

Once complete, this section tells the court the date of the final outcome of your case, the code and section of the conviction, and whether the court may reduce your type of offense(s) before dismissing the conviction.

REMEMBER: This was just an example.

The details of your case will definitely be different.

CR-180 Petition for Dismissal

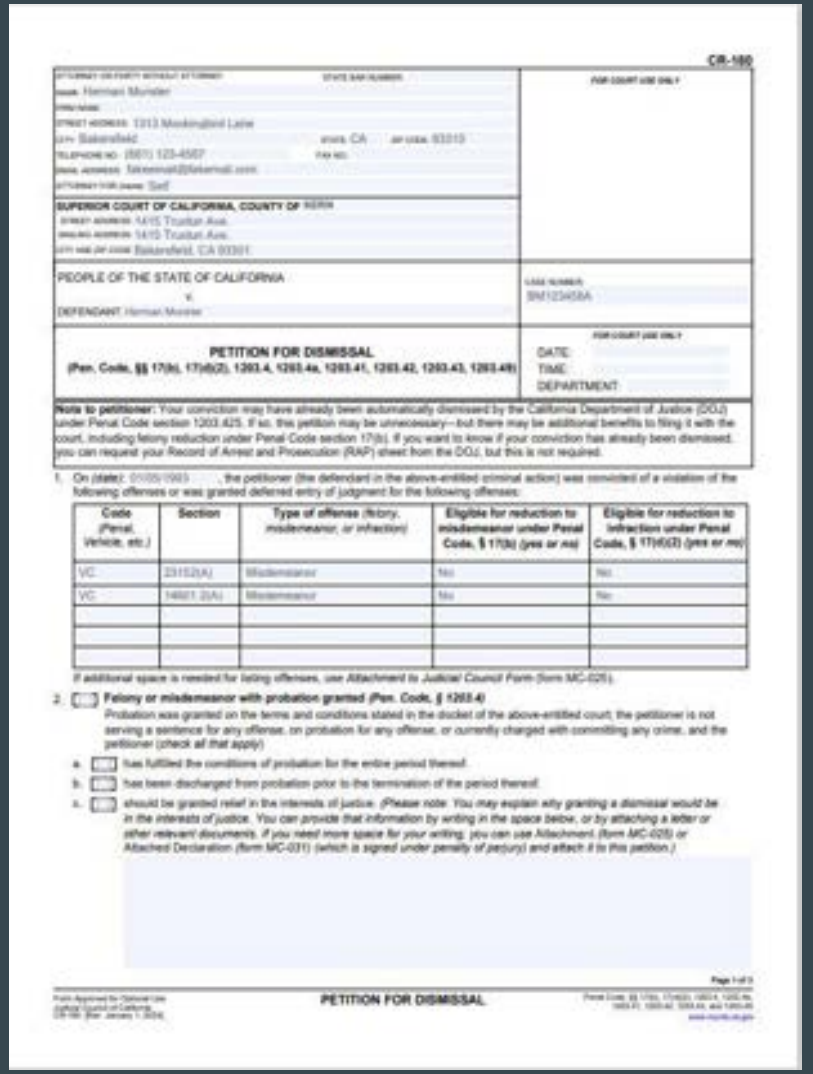
If you have more than one count you are trying to clear from your record, you can fill up to 5 lines on your CR-180, and use an MC-025 - Attachment to Judicial Council Form if you need to add more.

As long as the counts have the same case number and disposition date, you can put them on the same Petition. Remember, if all the counts are misdemeanors, you will file with the Misdemeanor department. If any count is a felony, you should file with the Felony department.

CR-180 Petition for Dismissal

We have covered how to fill in your contact info, pick your hearing date (only for felony cases), and give information about the convictions you want dismissed.

To fill out the rest of the form, you will need your sentence information from your case.



CR-180

Herman Munster
1313 Mockingbird Lane
Bakersfield, CA 93313
(661) 123-4567
hmunster@hotmail.com
Self

SUPERIOR COURT OF CALIFORNIA, COUNTY OF KERN
1415 Truxtun Ave.
1415 Truxtun Ave.
Bakersfield, CA 93301

PEOPLE OF THE STATE OF CALIFORNIA
v.
DEFENDANT: Herman Munster

BM123456A

PETITION FOR DISMISSAL
(Pen. Code, §§ 17(b), 17(b)(2), 1203.4, 1203.4a, 1203.41, 1203.42, 1203.43, 1203.48)

DATE:
TIME:
DEPARTMENT:

Note to petitioner: Your conviction may have already been automatically dismissed by the California Department of Justice (DOJ) under Penal Code section 1203.425. If so, this petition may be unnecessary—but there may be additional benefits to filing it with the court, including felony reduction under Penal Code section 17(b). If you want to know if your conviction has already been dismissed, you can request your Record of Arrest and Prosecution (RAP) sheet from the DOJ, but this is not required.

1. On (date): 01/05/1993, the petitioner (the defendant in the above-entitled criminal action) was convicted of a violation of the following offenses or was granted deferred entry of judgment for the following offenses:

Code (Penal, Vehicle, etc.)	Section	Type of offense (felony, misdemeanor, or infraction)	Eligible for reduction to misdemeanor under Penal Code, § 17(b) (yes or no)	Eligible for reduction to infraction under Penal Code, § 17(d)(3) (yes or no)
VC	23152(A)	Misdemeanor	No	No
VC	14601.2(A)	Misdemeanor	No	No

If additional space is needed for listing offenses, use Attachment to Judicial Council Form (form MC-025).

2. ☐ **Felony or misdemeanor with probation granted (Pen. Code, § 1203.4)**
Probation was granted on the terms and conditions stated in the docket of the above-entitled court; the petitioner is not serving a sentence for any offense, on probation for any offense, or currently charged with committing any crime; and the petitioner (check all that apply):
   a. ☐ has fulfilled the conditions of probation for the entire period thereof.
   b. ☐ has been discharged from probation prior to the termination of the period thereof.
   c. ☐ should be granted relief in the interests of justice. (Please note: You may explain why granting a dismissal would be in the interests of justice. You can provide that information by writing in the space below, or by attaching a letter or other relevant documents. If you need more space for your writing, you can use Attachment (form MC-025) or Attached Declaration (form MC-031) (which is signed under penalty of perjury) and attach it to this petition.)

Page 1 of 3

PETITION FOR DISMISSAL

CR-180 Petition for Dismissal

Paragraphs 2 - 7 on this form all describe different ways you can qualify for this process.

In almost all cases, you should only need to complete one paragraph from 2 through 7, and all others will be left totally blank.

You can find some information about your sentence on the same “Filings” page we showed above.



CR-180

PEOPLE OF THE STATE OF CALIFORNIA
v.
DEFENDANT: Herman Munster

PETITION FOR DISMISSAL
(Pen. Code, §§ 17(b), 17(d)(2), 1203.4, 1203.4a, 1203.41, 1203.42, 1203.43, 1203.49)

Note to petitioner: Your conviction may have already been automatically dismissed by the California Department of Justice (DOJ) under Penal Code section 1203.425. If so, this petition may be unnecessary—but there may be additional benefits to filing it with the court, including felony reduction under Penal Code section 17(b). If you want to know if your conviction has already been dismissed, you can request your Record of Arrest and Prosecution (RAP) sheet from the DOJ, but this is not required.

1. On (date): 3/10/1960, the petitioner (the defendant in the above-entitled criminal action) was convicted of a violation of the following offenses or was granted deferred entry of judgment for the following offenses:

Code (Penal, Vehicle, etc.)	Section	Type of offense (felony, misdemeanor, or infraction)	Eligible for reduction to misdemeanor under Penal Code, § 17(b) (yes or no)	Eligible for reduction to infraction under Penal Code, § 17(d)(2) (yes or no)
VC	23152(a)	Misdemeanor	No	No
VC	14601.2(A)	Misdemeanor	No	No

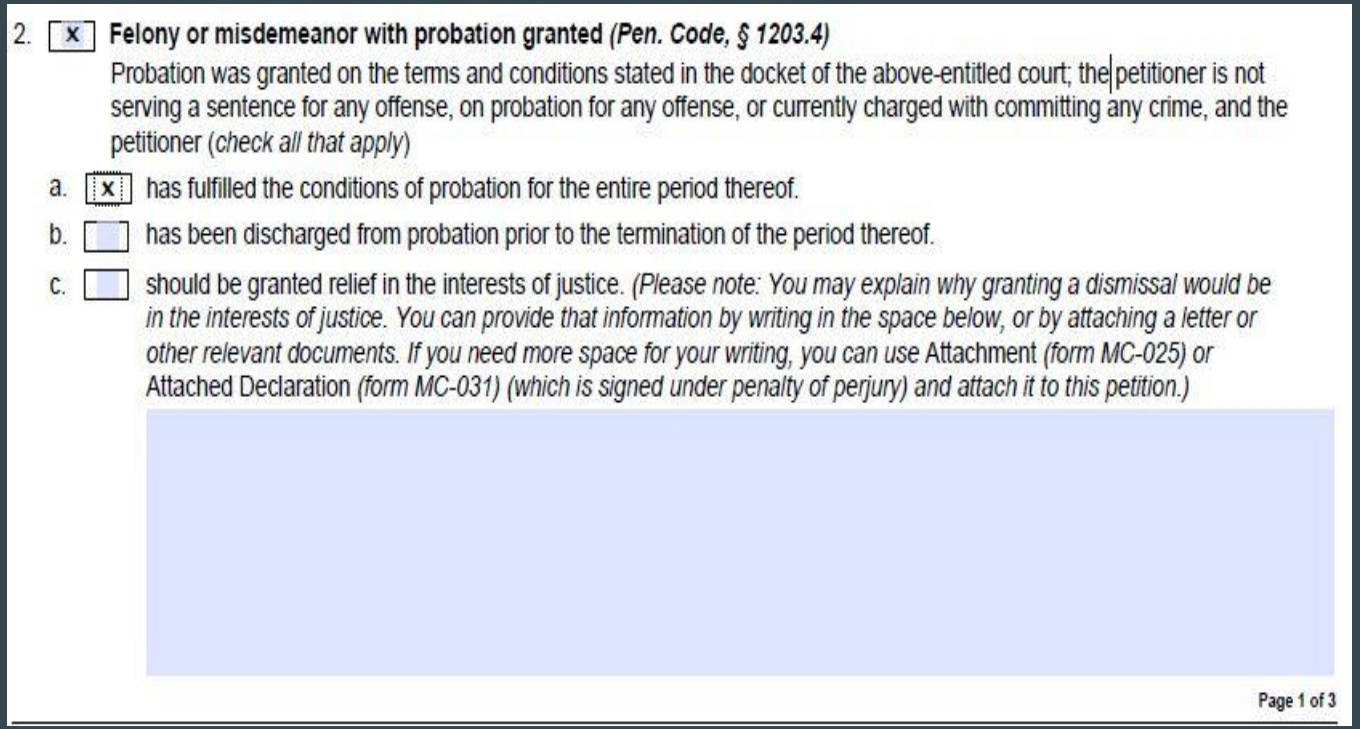
If additional space is needed for listing offenses, use Attachment to Judicial Council Form (form MC-025).

2. ☐ **Felony or misdemeanor with probation granted (Pen. Code, § 1203.4)**
Probation was granted on the terms and conditions stated in the docket of the above-entitled court, the petitioner is not serving a sentence for any offense, on probation for any offense, or currently charged with committing any crime, and the petitioner (check all that apply):
a. ☐ has fulfilled the conditions of probation for the entire period thereof.
b. ☐ has been discharged from probation prior to the termination of the period thereof.
c. ☐ should be granted relief in the interests of justice. (Please note: You may explain why granting a dismissal would be in the interests of justice. You can provide that information by writing in the space below, or by attaching a letter or other relevant documents. If you need more space for your writing, you can use Attachment (form MC-025) or Attached Declaration (form MC-031) (which is signed under penalty of perjury) and attach it to this petition.)

PETITION FOR DISMISSAL

CR-180 Petition for Dismissal

Since the petitioner in this example had misdemeanor probation, they would mark the box next to Paragraph 2, stating they had either a felony or misdemeanor with probation granted.



2. [X] **Felony or misdemeanor with probation granted** ***(Pen. Code, § 1203.4)***

Probation was granted on the terms and conditions stated in the docket of the above-entitled court; the petitioner is not serving a sentence for any offense, on probation for any offense, or currently charged with committing any crime, and the petitioner (*check all that apply*)

a. [X] has fulfilled the conditions of probation for the entire period thereof.

b. [ ] has been discharged from probation prior to the termination of the period thereof.

c. [ ] should be granted relief in the interests of justice. *(Please note: You may explain why granting a dismissal would be in the interests of justice. You can provide that information by writing in the space below, or by attaching a letter or other relevant documents. If you need more space for your writing, you can use* Attachment *(form MC-025) or* Attached Declaration *(form MC-031) (which is signed under penalty of perjury) and attach it to this petition.)*

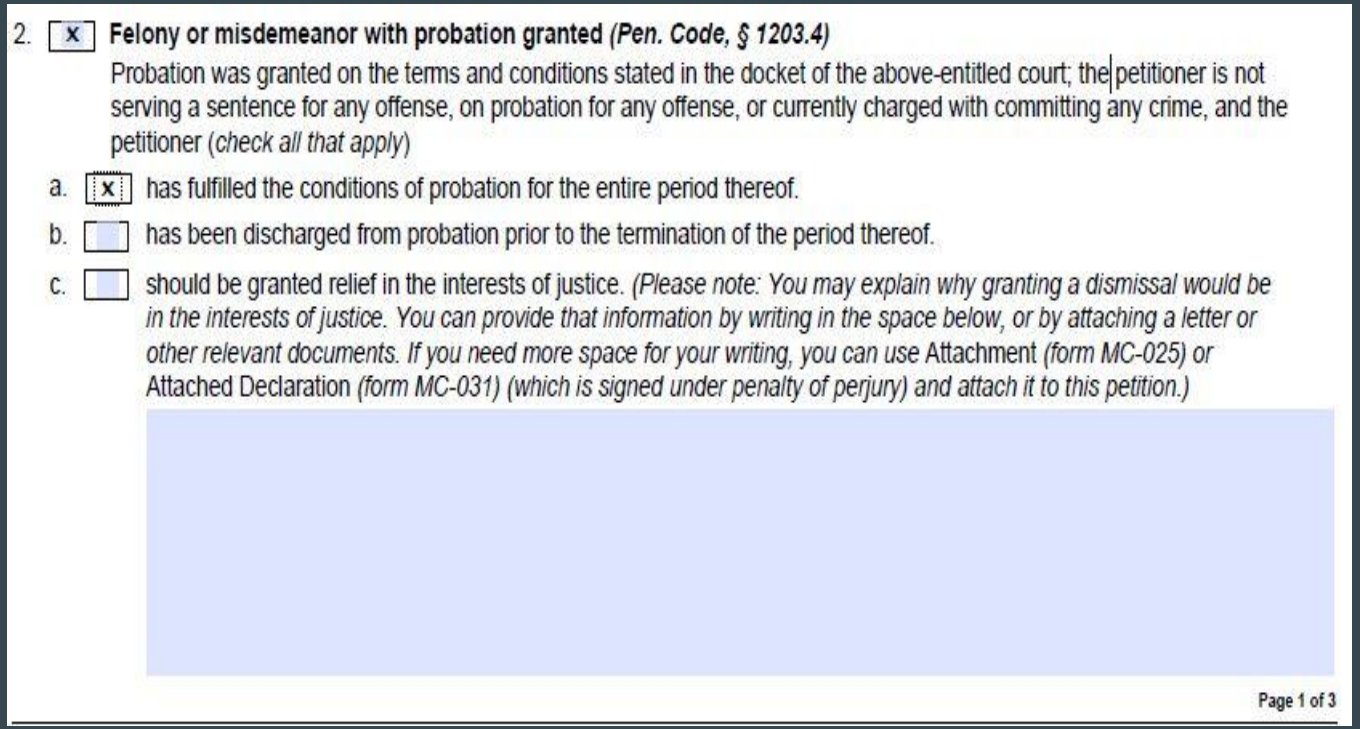
Page 1 of 3

Marking box A means you completed probation.

Marking box B means you got off probation early.

Box C allows you to tell the court why you think your petition should be granted.

CR-180 Petition for Dismissal



2. [X] **Felony or misdemeanor with probation granted** ***(Pen. Code, § 1203.4)***

Probation was granted on the terms and conditions stated in the docket of the above-entitled court; the petitioner is not serving a sentence for any offense, on probation for any offense, or currently charged with committing any crime, and the petitioner (*check all that apply*)

a. [X] has fulfilled the conditions of probation for the entire period thereof.

b. [ ] has been discharged from probation prior to the termination of the period thereof.

c. [ ] should be granted relief in the interests of justice. *(Please note: You may explain why granting a dismissal would be in the interests of justice. You can provide that information by writing in the space below, or by attaching a letter or other relevant documents. If you need more space for your writing, you can use* Attachment *(form MC-025) or* Attached Declaration *(form MC-031) (which is signed under penalty of perjury) and attach it to this petition.)*

Page 1 of 3

CR-180 Petition for Dismissal

Paragraph 3 is for misdemeanors or infractions with a sentence other than probation (e.g., fines, fees, a short jail sentence).

Paragraph 3-7 may better describe your sentence

Paragraph 4 is for convictions under Penal Code § 647(b) only, *and* where the petitioner was convicted because they were a victim of human trafficking.

Paragraph 5 is if you had a county jail sentence under Penal Code § 1170(h)(5) or a felony prison sentence.

Paragraph 6 is if you had a prison sentence which would result in a jail sentence after Prop 47 sentencing realignment.

Paragraph 7 is if you had deferred entry of judgment

CR-180 Petition for Dismissal

For example, Paragraph 3 for misdemeanors or infractions with a sentence other than probation may apply in a case that has a conviction that looks like this, with no mention of probation:



Charges

Charge Information	Disposition
Complaint - Misdemeanor: Non Traffic/Ordinance filed on 07/14/2020	Case Disposed 08/20/2020
Ct 1: Misdemeanor - Possession of Fireworks Without Permit H512677 on 08/20/2020	Conviction - Nolo Plea 08/20/2020
Sentenced: 08/20/2020 - Other Converted Sentence - Imposed as of 08/20/2020	
Sentenced: 08/20/2020 - Fines and Fees Fine Amount: 981.00 - Imposed as of 08/20/2020	

Case Disposition

Disposition	Date	Reopened
Case Disposed	08/20/2020	

CR-180 Petition for Dismissal

You don’t have to write anything next to paragraphs 8 or 9. These are pre-written for you to request reduction of eligible offenses to lesser ones, and dismissal of your convictions.

At the bottom of page 3, you will date your document, print your name, and sign.

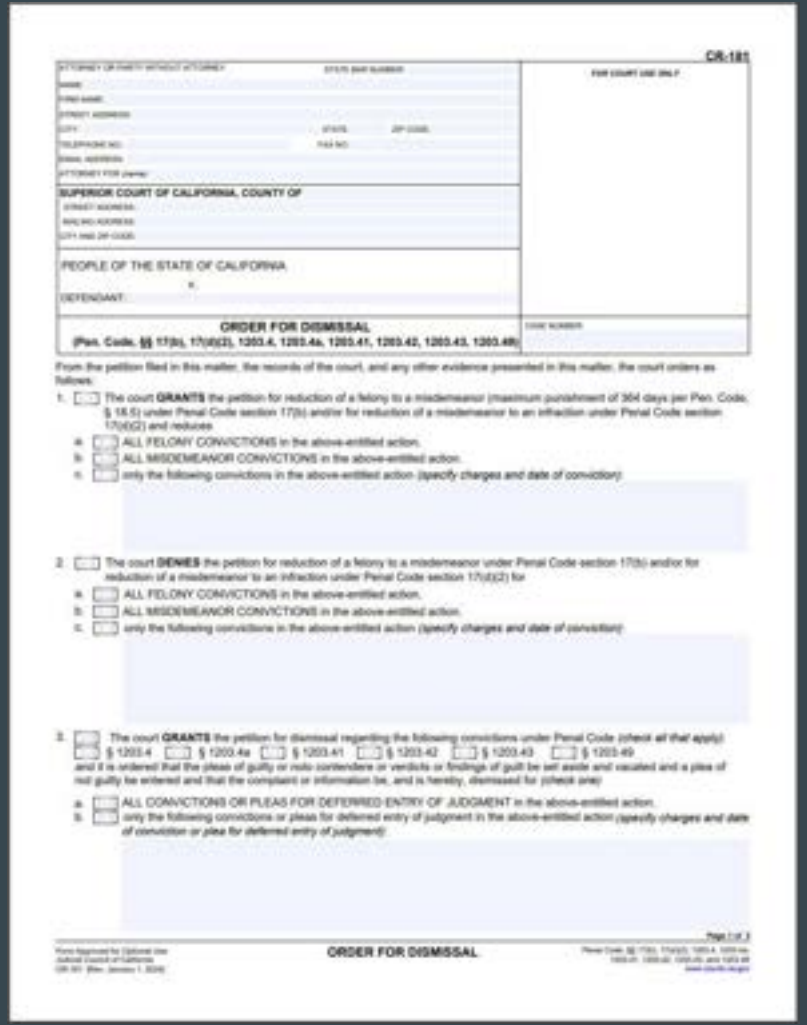
After that, you are done with the CR-180.

CR-181 Order for Dismissal

Most of this form gets filled out by the court.

Even though you do not fill in a lot of information, a copy of this form also gets served alongside the CR-180 on the DA and Probation Department before you file your original with the court.

CR-181 Order for Dismissal



CR-181

ATTORNEY OR PARTY WITHOUT ATTORNEY STATE BAR NUMBER NAME FIRM NAME STREET ADDRESS CITY STATE ZIP CODE TELEPHONE NO. FAX NO. EMAIL ADDRESS ATTORNEY FOR (name)	FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF STREET ADDRESS MAILING ADDRESS CITY AND ZIP CODE	
PEOPLE OF THE STATE OF CALIFORNIA v. DEFENDANT:	
ORDER FOR DISMISSAL **(Pen. Code, §§ 17(b), 17(d)(2), 1203.4, 1203.4a, 1203.41, 1203.42, 1203.43, 1203.49)**	CASE NUMBER

From the petition filed in this matter, the records of the court, and any other evidence presented in this matter, the court orders as follows:

1. ☐ The court **GRANTS** the petition for reduction of a felony to a misdemeanor (maximum punishment of 364 days per Pen. Code, § 18.5) under Penal Code section 17(b) and/or for reduction of a misdemeanor to an infraction under Penal Code section 17(d)(2) and reduces
   a. ☐ ALL FELONY CONVICTIONS in the above-entitled action.
   b. ☐ ALL MISDEMEANOR CONVICTIONS in the above-entitled action.
   c. ☐ only the following convictions in the above-entitled action *(specify charges and date of conviction)*:

2. ☐ The court **DENIES** the petition for reduction of a felony to a misdemeanor under Penal Code section 17(b) and/or for reduction of a misdemeanor to an infraction under Penal Code section 17(d)(2) for
   a. ☐ ALL FELONY CONVICTIONS in the above-entitled action.
   b. ☐ ALL MISDEMEANOR CONVICTIONS in the above-entitled action.
   c. ☐ only the following convictions in the above-entitled action *(specify charges and date of conviction)*:

3. ☐ The court **GRANTS** the petition for dismissal regarding the following convictions under Penal Code *(check all that apply)*:
   ☐ § 1203.4 ☐ § 1203.4a ☐ § 1203.41 ☐ § 1203.42 ☐ § 1203.43 ☐ § 1203.49
   and it is ordered that the pleas of guilty or nolo contendere or verdicts or findings of guilt be set aside and vacated and a plea of not guilty be entered and that the complaint or information be, and is hereby, dismissed for *(check one)*:
   a. ☐ ALL CONVICTIONS OR PLEAS FOR DEFERRED ENTRY OF JUDGMENT in the above-entitled action.
   b. ☐ only the following convictions or pleas for deferred entry of judgment in the above-entitled action *(specify charges and date of conviction or plea for deferred entry of judgment)*:

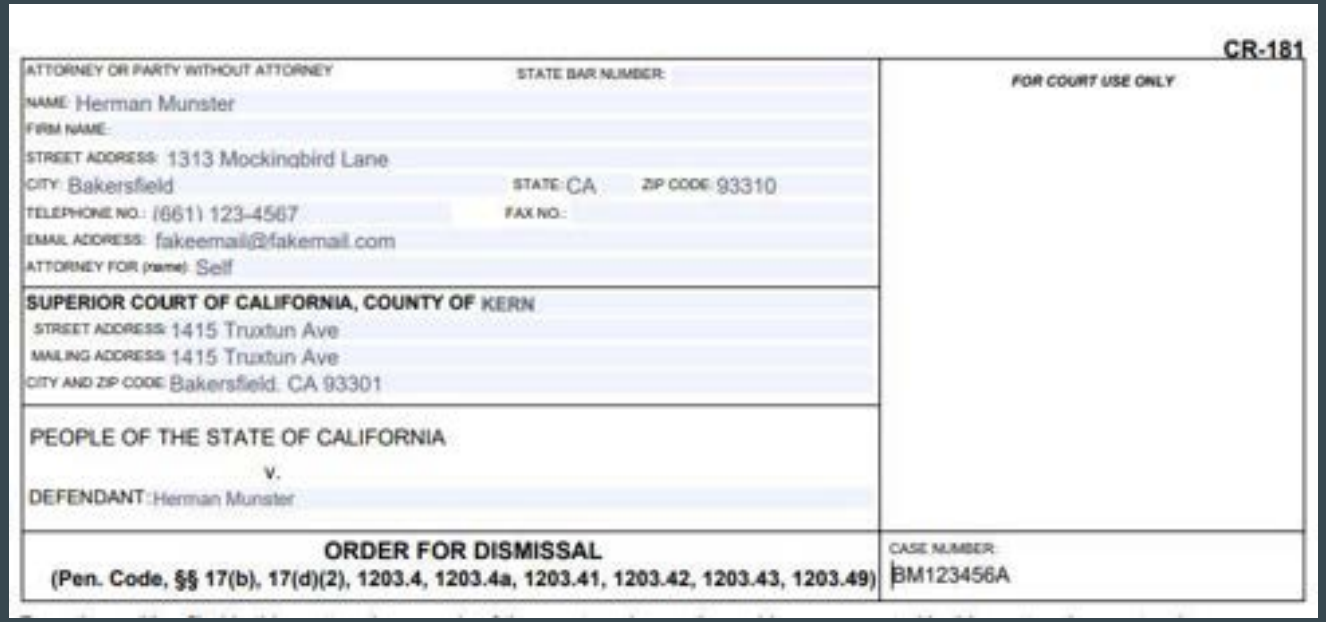
Page 1 of 2

Form Approved for Optional Use
Judicial Council of California
CR-181 [Rev. January 1, 2024]

ORDER FOR DISMISSAL

Penal Code §§ 17(b), 17(d)(2), 1203.4, 1203.4a, 1203.41, 1203.42, 1203.43, and 1203.49
www.courts.ca.gov

CR-181 Order for Dismissal



CR-181

ATTORNEY OR PARTY WITHOUT ATTORNEY — STATE BAR NUMBER:
NAME: Herman Munster
FIRM NAME:
STREET ADDRESS: 1313 Mockingbird Lane
CITY: Bakersfield — STATE: CA — ZIP CODE: 93310
TELEPHONE NO.: (661) 123-4567 — FAX NO.:
EMAIL ADDRESS: fakeemail@fakemail.com
ATTORNEY FOR (name): Self

FOR COURT USE ONLY

SUPERIOR COURT OF CALIFORNIA, COUNTY OF KERN
STREET ADDRESS: 1415 Truxtun Ave
MAILING ADDRESS: 1415 Truxtun Ave
CITY AND ZIP CODE: Bakersfield, CA 93301

PEOPLE OF THE STATE OF CALIFORNIA
v.
DEFENDANT: Herman Munster

ORDER FOR DISMISSAL
(Pen. Code, §§ 17(b), 17(d)(2), 1203.4, 1203.4a, 1203.41, 1203.42, 1203.43, 1203.49)

CASE NUMBER: BM123456A

All you have to do to is fill in the contact information and case info you filled in on your CR-180.
The court will complete the rest.

CR-180 & CR-181

You have completed your Petition for Dismissal and Order for Dismissal. You should review them for completeness.

Now you will make photocopies of your original paperwork to serve on the District Attorney and Probation Department.

After they have been served, you will file your original paperwork with the court.