



# Probate Notes

Understanding What  
They Are and Where  
to Find Them

# This slideshow answers these questions:

- 1) What are Probate Notes?
- 2) Where do I find my Probate Notes?
- 3) What If I don't understand my Probate Notes?



## What are Probate Notes?

The Probate process includes the filing of numerous pleadings, which are your written statements to the court explaining what you want. The Probate department employs Probate Examiners to review matters for the judicial officer in preparation for all hearings in the probate court.

The Examiners check filings for compliance with the probate code, local court rules, and the policies of the court. During this review, Examiners may identify issues that need to be further addressed before the court hears the matter.

When the Probate Examiners spot issues, they will provide “notes” that explain what you need to fix to get the pleadings ready for your upcoming hearing. When you fix these notes, it is called “Clearing” them.



## Where do I find my Probate Notes?

Probate notes on selected matters will be available approximately two weeks prior to the scheduled hearing date. The availability of probate notes depends on the court's calendars and staffing availability.

Probate notes are available at:

<https://odyprodportal.kern.courts.ca.gov/portalprod>

Make a free account, type in your case number and check for your notes. You will know you have them if you see the phrase, "Not ready for hearing."

# How will I recognize my Probate Notes?

4/30/2021

Petition for Letters of Special  
Administration

NOT READY FOR HEARING - Amended Petition NOTES -  
1. Need proof of service. 2. Need name and date of  
death of predeceased spouse. FOLLOWING NOTES  
PERTAINS TO OBJECTIONS FILED 04/26/21 - 3. Proof of  
mailing attached is incomplete regarding if objections  
were by depositing the sealed envelope or by facsimile  
transmission. Need corrected proof of mailing. 4. Need  
proof of service to petitioner/[REDACTED] per  
California Rules of Court 7.51, subsection (d). 04/30/21  
CALENDAR #01

Above is an example of what the display screen for probate notes will look like.



## What if I Don't Understand my Probate Notes?

If you have questions about a particular note, call the probate examiners line at (661) 610-6970. You should expect a call back Tuesday through Friday from 10:00 AM to 12:00 noon.

This web page will also feature additional slideshows that go over the most common problems which result in probate notes. These are:

- 1) Failure to provide sufficient notice of the hearing, and
- 2) Incomplete information that can be fixed with a "Supplement"