

Fill out forms CR-180 – Petition for Dismissal and CR-181 – Order for Dismissal. Take care to complete the forms as accurately as possible. If you are having trouble completing your CR-180 and CR-181, please contact the Law Library using the contact info on the front page.

Selecting your hearing date on your CR-180 requires you to follow several rules. The most important is that you give adequate notice to all parties of your hearing date. A Petition for Dismissal hearing must be requested at least 15 calendar days from the date you file your paperwork.

You may select a date more than 15 days from the date you file, but no fewer. So, for example, if you served and filed your paperwork on the 1st of the month, the hearing date you select must be set for the 16th, or later.

Felony hearings are heard Monday through Thursday. Felony hearings are always held in Division CC, and always at 8:30 AM. Fill in your hearing information on the CR-180 accordingly. You may contact the Felony division at (661) 868-5393 to make sure your hearing date is available.

Once your paperwork has been filled out completely, you must have someone over the age of 18 serve copies on the Probation department and District Attorney.

The Probation department is accepting service by fax at (661) 868-4575, and by mail addressed to 1415 Truxtun Ave., 5th Floor Bakersfield, CA 93301. They will also accept a hand-delivered photocopy of your paperwork at that address and stamp your original to show that they have received their copy.

The District Attorney is accepting service by fax at (661) 868-2700, by email at bakersfieldmotions@kernDA.org, by mail at 1215 Truxtun Ave., 4th Floor Bakersfield, CA 93301, or in person if you call them to notify them of your arrival in advance (661) 868-2340.

Your server must complete a Proof of Service form for both the District Attorney and Probation Department. You can search for the appropriate Proof of Service form using <https://www.courts.ca.gov/formsrules.htm> .

You must file your CR-180 and CR-181 along with your proofs of service with the Felony Department. You may file your pleadings with the Felony department by mail, or you may file them in the drop box at 1415 Truxtun Ave., Bakersfield, CA 93301. The Felony department also accepts motions by fax at (661) 868-4884 or by email at wmcriminal1@kern.courts.ca.gov.

Finally, you will need to attend your hearing. It is important you arrive well in advance of your hearing to find parking and go through security.